

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Meeting of Full Council

Thursday, 18 June 2026 - Lee Hall – 6.30pm

Minutes of Meeting

Register of Members present

Present:

Cllr D Evans (Chair)
Cllr J Cowpe
Cllr M Cowpe
Cllr A Asbrey
Cllr C Mirza-Davies
Cllr C Franks

Cllr C Asbrey (Vice Chair)
Cllr J Fanshaw
Cllr C Asbrey
Cllr V Driscoll
Cllr M Phillips
Cllr S Griffiths

Apologies for absence

Cllrs M Hartrey, K Shaw, K Hatton & L Stevens

As a matter of urgency it was **RESOLVED** to approve Cllr M Hartrey's absences for six months, pursuant to Section 85(1) of the Local Government Act 1972.

14. Declaration of Interests

There were no declarations of interest

15. To confirm Minutes of the Annual Meeting of Council held on Thursday, 21 May 2026

The Minutes of the Annual Meeting held on Thursday; 21 May 2026 having been previously circulated were taken as read. Cllr J Fanshaw proposed, and seconded by Cllr A Asbrey it was **RESOLVED** the Minutes be **APPROVED**.

16. Matters arising from Minutes of the Annual Meeting

There were no matters arising from the minutes

17. To confirm the Minutes of Full Council held on 21 May 2026

The Minutes of the Annual Meeting held on Thursday; 21 May 2026 having been previously circulated were taken as read. Cllr M Cowpe proposed, and seconded by Cllr J Fanshaw it was **RESOLVED** the Minutes be **APPROVED**.

18. Matters arising from the Minutes of Full Council – 21 May 2026

Item 3 Matters Arising from Minutes – Thursday, 16 April (Item 127 – Matters arising from Minutes on 19 March 2026 (115 – Parish Hall roof – proposal to proceed with obtaining quotes for the works).

Chair advised members, Accountant, Howard Potter has offered to write directly to HMRC on behalf of the Council regarding recovery of VAT for Section 33 bodies, as the information given is ambiguous.

Action: Clerk to notify Howard Potter once the tender quotes have been received.

Item 129d – iv – Encouraging women to engage in physical activity

Results of the report had been previously circulated to all members .

Item 134b – Dinas Powys Play Scheme

Due to the proposed schedule it has been decided not to proceed with the Play Scheme this year

Item 6a – To inform Members of the Internal Auditors visit and findings
Re-evaluation of the buildings for insurance purposes is still work in progress.

Item 11 – Matters which the Chairman and other Members may wish to bring before Council

Item 11b AI – Technology for Minute Taking

It was suggested this matter is added to the next Full Council Agenda

Item 11e – Cleaner's Retirement

Cllr C Franks thanked the Chair and the Clerk for putting on a pleasant leaving do for Clive Hankins. The event was well attended by councillors and staff. Clive especially appreciated the home made cakes.

Item 12 – Local Hero Awards – verbal update from previous Chair

Cllr J Cowpe provided an update on the winners of this year's Awards. He and the Chair visited Dinas Powys Primary School to present an award to eleven year old Sophie. The Head Teacher organised an assembly which went very well. Cllr Cowpe hopes that in the future they will encourage people to nominate younger members of the community

19. To authorise and confirm

a. Payment of Accounts as at 31 May 2026

Cllr A Asbrey proposed, seconded by Cllr J Cowpe and Council **APPROVED** the Payments of Accounts for March 2026.

b. Financial Position as at 31 May 2026

The Financial Position was **NOTED**.

20. To receive Committees and other reports

a. COSAC Committee – 2 June 2026

Cllr A Asbrey provided a brief update on the minutes. Cllr A Asbrey then read out a letter of complaint from a resident regarding the noise and disruption they experienced due to the Junior football festival held on Dinas Powys Common, on Saturday 13th June.

The event was well organised and a resounding success with over 1000 children taking part, however, the Community Council will convey the resident's concerns to the organisers.

b. Management Committee – 2 June 2026 – **SEE PART 2 CONFIDENTIAL**

The Chair provided a brief update on the Minutes. It was **RESOLVED to ACCEPT** the **RECOMMENDATIONS** contained therein

c. Halls Committee – 9 June 2026

Cllr C Asbrey provided a brief update on the Minutes. As the Norwegian Maple tree had not been added to this month's Agenda, council recommended obtaining a written report by a tree specialist prior to the next Full Council meeting.

d. Report from Councillors on meetings/training attended

There was nothing to report.

e. County Councillors Report

Cllr C Franks provided an update on the issues relevant to Dinas Powys

i. Threat to Post Office services in Dinas Powys

With the closure of the Morrisons Daily Store there is a risk of no Post Office services in our community. County Councillors have written to the Post Office

asking to confirm that situation and to seek assurances that alternative arrangement will be provided. This is an evolving situation.

ii. Resurfacing

At long last the Council has agreed to resurface Longmeadow Drive after years of protests. Also it is good to understand that the Vale is proposing to resurface roads in Southra Park, Nightingale and Sir Ivor Place. These streets were due to be resurfaced but the work was cancelled at the last minute.

iii. Trees A4055

A number of substantial trees along the main road are judged to be dangerous and are to be removed. This means that the main road will be closed on 4 / 5 July and 11 / 12 July between Cross Common Road and the Treatment Works. The alternative routes will mean wide detours.

iv. Grass verges

We have been chasing the Vale to ensure that grass verges are adequately cut.

v. Penarth Leisure Centre

There are complaints about the booking system for the Leisure Centre. We have asked the Vale Council for an explanation.

County Councillors Anne Asbrey, Marianne Cowpe, Chris Franks

21. To approve the Annual Report 2025-26

The Chair proposed, seconded by Cllr J Cowpe it was **RESOLVED** the Annual Report be **APPROVED**.

22. To consider commissioning an additional plaque for the War Memorial in recognition of the women and men who fought in the two World Wars and other conflicts, together with those who gave their all on the Home Front

Following a discussion it was **RESOLVED** to proceed with obtaining quotes for an additional memorial plaque. The wording on the inscription is yet to be finalised. It was suggested the budget allocated to the Playscheme (which has been cancelled this year) goest towards funding the memorial and a female silhouette figure to complement the 'silent soldier'. There may also potential financial support from local resident donations.

Action: clerk to prepare details for next Finance Committee Meeting

23. To consider erecting a memorial plaque in memory of the late Dr Haydn Jones

Following a discussion Cllr R Grigg proposed, seconded by Cllr J Fanshaw, it was **RESOLVED** to replace one of the existing benches on the Twyn; in memory of Dr Haydn Jones. The Music Festival will fund the bench and a memorial plaque. Before proceeding with any purchase the Music Festival are to liaise with the Council to ensure the design of the bench is in keeping with the area.

24. To consider upgrading and modernising the toilet facilities for environment factors

It was **RESOLVED** to explore options in upgrading the toilet facilities in the Halls. The gents toilets in the Lee Hall is to be a priority, due to the condition of the flooring and plumbing system of the urinals.

25. Wheelchairs for access to the Halls

Cllrs J Fanshaw and J Cowpe both advised they may have access to wheelchairs, which may be in a better condition to the ones stored in the Halls. If this is to be the case, the Clerk can replace and dispose of the existing ones.

26. To consider any items which the Chairman has decided are urgent

a. Correspondence - Regarding the closure of the Post Office facilities in Dinas Powys

It was suggested the Clerk contact the working group at Radyr and Morgantown Community Council to see if they would like to meet with the Council

Action: Clerk to pursue

b. **Correspondence –Request from TV Production Company to park on Dinas Powys Common**

Following a discussion Cllr C Franks proposed, seconded by Cllr R Grigg - it was **RESOLVED to AGREE** to the production team's vehicles parking on Dinas Powys Common at a rate of £400 per day and if possible to incorporate this agreement with the Production Company into the Vale of Glamorgan's Filming Licence and Terms & Conditions. Note: any agreement is to include logistics and a guarantee the boulders are placed back in original position after each visit. The Chair suggested taking photos of the boulders before and after each visit.

Action: Clerk to contact Production Company and Principal Tourism and Marketing Officer at VOG.

c. Parish Hall Working Group

The Chair advised members she is planning to set up a working group for the Parish Hall Roof. Members of Dinas Powys Women's Institute have expressed in being a part of it.

27. Matters which the Chairman and other Members may wish to bring before Council

a. Invite to PCSO and Local MP to Council Meetings.

It was suggested to invite the local PCSO, MP Stephen Doughty back to a Full Council meeting. It was also suggested the Council consider inviting a Senedd Member too.

b. Letter regarding progress on the Eastern Vale Well-Being Hub and Primary Care Capacity

Cllr C Mirza-Davies proposed the Council write to the Cardiff and Vale University Health Board for an update on the status of the proposed Well-Being Hub and report its concerns on the delay.

28. Date of next Meeting – Thursday 16 July 2026

Signature:

Date: