

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL COSAC Committee

Minutes of COSAC Committee Meeting, held in the Old Library
Tuesday 21 July 2026 at 11am

Register of those Present

Cllr A Asbrey (Chair)
Cllr D Evans
Cllr C Asbrey

Cllr C Franks (Vice Chair)
Cllr K Hatton

Also Present

A Holcombe – Allotment Rep
A Bassett Evans – Footpaths Warden

5 Members of the Public

17. Apologies for Absence

Cllrs K Shaw, K Hatton and M Phillips

18. Declaration of Interests

Cllr D Evans declared an Interest in Items 22a and 24
Cllr C Franks declared an interest in Item 24

19. To confirm the minutes of the Meeting held on 2 June 2026

Minutes of the Meeting held on 2 June 2026 were taken as read. Cllr C Franks proposed, seconded by Cllr D Evans that the Minutes be **APPROVED**

20. Matters arising from minutes of the Meeting held on 2 June 2026

Item 9 – Scout Field and Caerleon Road Play area – concerns over dog Poo

Clerk is looking into 'friendly style' signage to help encourage dog owners to pick up their dog's poo.

Item 8a – Cross Common – Deed of Easement

Cllr C Asbrey suggested the Council need to find out what they can regulate as to what vehicles can get over the driveway that runs across the strip of land of Cross Common.

21. Footpaths – Warden's Report/Feedback

The Ash Path needs cutting back hard in places.

The works at the bottom of Millbrook Road / Eastbrook Close is now completed, The mats which had been covering the manholes have been taken away.

Cllr C Asbrey asked if it would be possible for someone from the Vale to look at the path from Sunnycroft Lane which leads to Hawthorn Close as the path is being taken over by ivy.

Action: Clerk to contact PROW Officer

22. St Andrews Allotments

a) Allotment Rep Report

The last allotment inspection was held on Friday 19th June. Several letters were sent to Tenants to advise various issues from not a lot of activity to clearing footpaths.

The new tenants of Plot 5 have made a good start. The tenant of Plot 22 is to be contacted again for an update.

A discussion took place over the height of fruit trees and when to cut them back. Tenants will be expected to cut them back in the Autumn, once they have fruited. The reason for keeping a maximum height on fruit trees is to help avoid the trees and plots getting into an unmanageable state. Plots with existing established fruit trees will not need to cut them back as it would kill the tree.

23. St Andrews Cemetery

a) To approve Risk Assessment for St Andrews Cemetery

It was RESOLVED to AGREE to RECOMMEND to Full Council to APPROVE the Risk Assessment and to review it every three years or if an incident occurs at the cemetery.

24. Seel Park – Tender Process – verbal update

The process is still ongoing. The Vale of Glamorgan Council has chosen a contractor for the works to resurface the play area in the park, but there are concerns they have gone back on some of the agreements made originally. Members are disappointed that the Vale Council seem to be spending much more money in other areas of the Vale.

25. Dinas Powys Common

a) Hay Meadow – update

The meadow area has been cut with the help of Nature in Partnership. It now needs to be collected and placed somewhere discreet on the Common or removed completely. The Maintenance Manager has suggested a secluded area on the Southra side of the Common and the cut grass is watered down to reduce any fire risk.

Action: WAND, the Chair and Clerk to visit the suggested site

b) Letter from Resident – Parking issues

A discussion took place over the suggestion from a resident to create parking spaces along the strip of Dinas Powys Common which runs alongside Mount Road. The general opinion was not to pursue this any further for numerous reasons e.g Legislation over common land in England and Wales is governed primarily by the [Commons Act 2006](#), and the Countryside and Rights of Way Act 2000 (CRoW). These laws protect the land from unauthorized building or changes. The Common is also a registered as a Scheduled Ancient Monument.

Following this discussion it was suggested the matter of realigning the boulders on the boundary of the Common is added to the next COSAC Agenda.

26. Cross Common

a) Ecology Report

A copy of the report was circulated to all Members. It is a detailed report – members will need time to read it before the next COSAC Meeting.

Action: Clerk to add to the next COSAC Agenda

27. CRUZ Site – Verbal update

The CRUZ site is now open to members of the public. The Vale of Glamorgan Council are keen to push forward with the Asset Transfer, but this will take some time to work through.

28. To consider a planting scheme in Dinas Powys

Cllr Franks advised members, there were plans to set up a planting scheme, but COVID put a halt to this progressing any further, suggesting this is reviewed. Watering the plants will be a major logistical factor finding volunteers to help with this. A mobile water bowser could help with this. The Chair suggested Cllr Franks leads on this project.

29. Any Items which the Chairman has decided are urgent

There were no items the Chair decided were urgent.

30. Any items Members would like to bring to the attention of the Committee

There were no items Members wished to bring to the attention of the Committee.

31. Date of Next Meeting – Tuesday, 8 September 2026