# CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL
# COSAC Committee

Minutes of COSAC Committee Meeting, held in the Old Library
Tuesday 15 September2026 at 11am

**Register of those Present**

Cllr A Asbrey (Chair)
Cllr D Evans
Cllr V Driscoll
Cllr K Shaw
Cllr C Franks (Vice Chair)
Cllr C Asbrey
Cllr C Franks
Cllr M Phillips - via Zoom conferencing

**Also Present**

A Bassett Evans – Footpaths Warden
A Peterken – WAND Representative
1 Member of the Public

**17. Apologies for Absence**

Cllr K Hatton and A Holcombe, Allotment Representative

**18. Declaration of Interests**

Cllr D Evans declared an Interest in Items 22a and 24
Cllr C Franks declared an interest in Item 24
Cllr K shaw declared an interest in item 24

**19. To confirm the minutes of the Meeting held on 21 July 2026**

Minutes of the Meeting held on 21 July 2026 were taken as read. Cllr D Evans proposed, seconded by Cllr K Shaw that the Minutes be **APPROVED**

**20. Matters arising from minutes of the Meeting held on 21 July 2026**

Item 20 - Matters arising from minutes of meeting held on 2 June 2026 (Item 9) Scout Field and Caerleon Road Play area – concerns over dog Poo
Clerk has sourced examples of alternative signage. Anyone wishing to take a look can do so via the office.

**21. Footpaths – Warden's Report/Feedback**

Footpaths Warden provided a brief overview. Overall, the footpaths are clean and accessible. The only concern is the pavement crossing the railway bridge on the left hand side of Murch road, heading towards Tesco, near to the Zebra crossing. It has been cut back recently but brambles are growing across the pavement.
**Action:** Clerk to contact Network Rail

Millbrook Road – vegetation along resident's properties is encroaching onto the pavement, in particular a large bay tree outside one of the properties.
**Action**: Clerk to contact Highways Department at VOG.

**22. St Andrews Allotments**

a) Allotment Rep Report
The Allotment Representative provided the following update: Plot 22 is awaiting its new tenants. The current tenant of Plot 41 has decided to relinquish their plot. Official notification has been sent to the office. Finally there has been some activity on plot 1. In general, most tenants are seeing some of their plants having a second flush of activity, now that it has been raining, particularly things like runner beans and beetroot.

**23. St Andrews Cemetery**

a) To consider introducing a 6 month general inspection of the Cemetery.
The Chair handed over to Cllr C Franks. Following a brief discussion and an acknowledgement that the Council ought to be paying more attention to certain issues in the cemetery, e.g. the condition of some of the plots, and the boundaries it was **RESOLVED to AGREE to RECOMMEND** to Full Council to **APPROVE** the cemetery is inspected an annual basis. The date and time on inspection is to coincide with an Allotment Inspection

b) Notice of the forthcoming Memorial Safety inspection in St Andrews Cemetery has been completed: i.e. Notice in the Penarth Times, and prominent sign erected to the Cemetery gates. Details can also be found on the Council's website. The company plan to start work mid-October. Once a firm date has been set, the timetable will be uploaded onto the Council's website.

**24. Seel Park – Tender Process – verbal update**

The Chair handed over to Cllr D Evans. The Tender has now been awarded and resurfacing of the play area is due to commence next week. It is anticipated it will be completed by 5th October. VOG Council has agreed to replace the red roundabout, clear the footpath leading to the play area; continue to monitor the trees in the playing field and woodland and remove trees with Ash Die back as and when deemed necessary. They will also register the Park with Fields in Trust. VOG has also agreed to honour any rectify any issues addressed in the Annual Play Inspection. The Lease is currently in the hands of the VOG Legal Department. The Chair thanked Cllrs D Evans and C Asbrey for all their hard work.

**25. Dinas Powys Common**

a) To consider realigning the stones along the boundary side of Mount Road and replacing some of the smaller stones
Following a brief discussion the Chair asked for those in favour to raise their hands, followed by those who opposed. Members present raised their hands with the exception of Cllr C Asbrey. It was RESOLVED the Clerk, in conjunction with the Maintenance Manager research the costs & logistics and work within a budget of £500. Cllr V Driscoll requested the Southra side of the Common is also considered as part of the project..

[The Chair changed the order of items 26 and 27. Item 27 to be discussed before Item 26]

**27. To Consider a Planting Scheme**

The Chair handed over the Cllr C Franks. Following a brief discussion it was RESOLVED to set up a working group. The first meeting is scheduled for Thursday, 24 September at 11am. All those interested to meet on the Twyn.

**26. Cross Common – to consider proceeding with the recommendations outlined in the recent Ecology Report**

The Chair suggested members turn to page 28 of the Ecology Report, to the 'Summary of key recommendations'.

- Develop a Management Plan
- Establish at least one more informal footpath
- Continue to maintain the grass areas by annual grass cutting
- Implement localised management of bramble and ivy within the woodland
- Remove non-native and invasive garden plants
- Seek opportunities to engage the local community in the management of the common and monitoring its wildlife
- Clarify the apparent discrepancies in the Common boundary and install boundary markers or fencing along unmarked boundaries where appropriate.

Following a discussion of the above and as a matter of priority, it was RESOLVED to RECOMMEND that the Council employ a Surveyor to map out the area, primarily to avoid future discrepancies or ambiguity.

The Chair suggested setting up a working group to look in greater details at the other recommendations in the report. The Chair, and Cllrs C Franks and V Driscoll AGREED to be a part of the Group. Cllrs K Shaw and D Evans could only commit as and when they can. It was also suggested that stakeholders with an interest in Cross Common be invited to join, including residents Valeways, members of WANDP, and the horse-riding community. The Chair acknowledged WANDP's interest in managing the bramble and grassland and suggested this is discussed further during the working groups. The proposed date for the first meeting is Tuesday, 13th October, 10am at Cross Common
**Action:** Clerk to notify stakeholders

[The meeting returned to the regular agenda]

**28. <u>Any Items which the Chairman has decided are urgent</u>**

Dinas Powys Common – The Chair invited A Peterken from WANDP to give an update on the removal of the remaining grass from the Common . Unfortunately, the regular contractor used by Local Nature in Partnership (LNP) found that their machine was too small for the job. A different contractor who works for LNP visited the site and is positive about being able to use larger equipment to finish and collect the remainder of the hay and take it off site. WANDP need to check with LNP if they are able to schedule it in and also fund it. During the meeting WANDP were able to confirm the contractor had started to move the hay this morning.

**29. <u>Any items Members would like to bring to the attention of the Committee</u>**

There were no items Members wished to bring to the attention of the Committee.

**30. Date of Next Meeting – Tuesday, 3 November 2026**

DRAFT