CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee
Old Library
Tuesday 29 September 2026 6:30 pm
Minutes of Meeting

Register of Members present:

Cllr J Fanshaw (Chair)
Cllr D Evans
Cllr A Asbrey
Cllr S Griffiths
C Asbrey (Temporary Vice Chair)
Cllr C Mirza Davies
Cllr J Cowpe

18. Apologies for Absence

Cllrs M Hartrey, L Stevens

19. Declaration of Interests

There were no declaration of interests

20. To confirm Minutes of Meeting held on 14 July 2026

Minutes of the meeting held on14 July 2026 were taken as read and on the Motion of Cllr J Cowpe and seconded by Cllr C Mirza-Davies it was **RESOLVED - THAT** the Minutes be approved as a true record.

21. Matters Arising from Minutes14 July 2026

Item 13 –Matters Arising (Item 5 – 9th June) Parish Hall roof – Fundraising Ideas
Cllr D Evans advised the Darts Competition did not go ahead.
Action: Clerk to contact regular hall hirers to ask if they would like to come along to the fundraising event in November.

Item 15c – Norwegian Maple
The matter was not added to the Full Council Agenda, on 18th June. It was briefly discussed during the Committee Meeting Reports.

Item 17 a – Memorial Bench
Cllr J Cowpe provided an update. The Music Festival have approached a company who will be able to renovate the bench in situ. The bench will look a lot smarter once completed. The Chair of Halls had suggested that the Council pay for the bench so it can claim back the VAT. The Music Festival would pay the Council the cost of the works, excluding the VAT. This suggestion is to be presented to Finance Committee for consideration. The Music Festival Committee also plan to erect a memorial plaque on the bench.

Item 17b -The role of Woman in WW2
The Chair advised that the Museum in Pontypridd has not yet been contacted.

22. Parish Hall roof – Update on Tender

There was nothing to report at this moment in time as the tender has not yet been awarded. The Council first need to contract a Project Manager.

Cllr D Evans is still waiting hear back from the Landfill Grant Application. A number of fundraising events are scheduled in the calendar (Women's Institute, Curtain Up

Theatre, and a Night at the Races). Donations towards the roof has risen to over £2000.

23. Use of Halls during roof replacement

As no firm date has been marked in the calendar it is difficult to consider this in great detail. Regular Hall Hirers and long term bookings however, should be made aware of potential disruptions.

24. General Maintenance Update

a) Maintenance Manager has made a start on painting the doors in the Parish Hall.
b) The glass mirror in the Lee Hall ladies toilets. Has not been replaced. The clerk is still in the process of looking for suitable mirrors.
c) The ceiling in the old library has not been repaired. The advice from VOG Conservation Planning Officer is for the repairs to be like for like – i.e. lath and plaster. It may be worth waiting to repair the ceiling after the roof has been replaced.

25. To consider defibrillators for the Hall

Members were UNANIMOUS in supporting the idea of installing a defibrillator on site, preferably on an exterior wall of the Lee Hall, where it will be accessible to guests/hirers of both halls and members of the public should there ever be a need. Members were in favour of applying for a grant towards the cost of the defibrillator.
Action: Admin staff to explore grant options, including quotes for an outside cabinet. Item to be added to the next Finance Committee Agenda

26. Any Items which the Chair feels are of an urgent nature

a. Sycamore Tree in Lee Hall Garden
The Chair advised members that he, along with Cllrs D Evans, C Franks and the Maintenance Manager met with a resident to consider their concerns over the large sycamore tree situated in the Lee Hall Garden, next to the Scout Hall. The Council has met its obligations regarding any safety issues, but the tree will become more of a problem as it grows. As the tree has a Protection Order on it – it was suggested the Council write to VOG Council with a brief outline, provided by the Maintenance Manager who is an experienced Tree Surgeon, with and reasons for requesting the tree is removed.

a) Correspondence from resident regarding speeding traffic along Britway Road
The correspondence was NOTED. As the Council has no jurisdiction over speeding, it was suggested the correspondence is forwarded to Neighbourhood Services and Transport Department at Vale of Glamorgan Council.

Date of Next Meeting – 24 November 2026

Signature: ..... Date: .....

DRAFT