

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Annual Meeting of Council

Lee Hall

Thursday 21 May, 2026 at 6.30pm

Minutes of Meeting

Present:

Cllr Cowpe (Chair)
Cllr V Driscoll
Cllr M Phillips
Cllr C Asbrey
Cllr K Hatton
Cllr A Asbrey
Cllr L Stevens

Cllr D Evans (Vice Chair)
Cllr C Franks
Cllr C Mirza-Davies
Cllr S Griffiths
Cllr J Fanshaw
Cllr D Evans
Cllr K shaw

1. Apologies

Cllr M Hartrey

Cllr R Grigg

Cllr J Cowpe opened the meeting with a message of thanks to Councillors and staff for all their hard work and commitment over the last year and also to the residents across the community of Dinas Powys.

Cllr C Franks thanked Cllr J Cowpe for all his efforts he has put in as Chair over the past 12 months towards Community Council work, including his support and commitment to Dinas Powys Library and Activity Centre and The Dinas Powys Music Festival. Cllr J Cowpe has been a worthy chair and served the community well.

2. Election of Chairman of the Community Council for 2026/27

Cllr C Franks proposed Cllr D Evans as Chair. Cllr C Franks provided a brief summary of Cllr D Evans skills and attributes.

As many will know, Cllr D Evans, is an extremely hard worker. She likes to work behind the scenes but is always busy with a hands on approach to any job she puts herself to. She has a diverse range of skills from painting and gardening. For example she has painted the rails at Seel Park and Drylla; the Lee Hall fence, has helped to plant up flowers around the community council's notice boards and clear up the Eastbrook, along Brookside. She has dedicated a significant amount of time on securing the transfer of Seel Park to the community council and more recently the council's technical objection to the Vale of Glamorgan's Replacement Local Development Plan- Land north of Dinas Powys (HG1 KS2 - Eastbrook)

The proposal was seconded by Cllr K Hatton and as there were no further nominations, it was **UNANIMOUSLY AGREED** that Cllr D Evans takes the Chair.

3. Induction of Chairman (includes signing Declaration of Acceptance)

Cllr D Evans **DULY SIGNED** the Declaration of Acceptance of Office.

Cllr D Evans welcomed everyone to the meeting thanked the past Chair for his service to the Council and the Community. She also thanked Cllr C Franks for proposing her as Chair.

4. Election of Vice-Chairman of the Community Council for 2024/25 and signing of the Declaration of Acceptance

Cllr K Hatton nominated Cllr C Asbrey, Cllr C Mirza-Davies seconded the proposal. As there were no further nominations, it was **UNANIMOUSLY AGREED** that Cllr C Asbrey takes the position of Vice-Chair.

Cllr C Asbrey **DULY SIGNED** the Declaration of Acceptance of Office.

5. Appointment of Members to Serve on Standing Committees

Cllr C Franks proposed, seconded by Cllr M Cowpe and **UNANIMOUSLY AGREED** that the Members assigned to the various Committees as outlined in the CONSTITUTION OF **COMMITTEES OF COUNCIL 2026-27** document, circulated to all members is **ACCEPTED**.

a) Constitution of Committees of Council:

Finance & General Purposes Committee

Cllrs K. Hatton, V Driscoll, J Cowpe, J Fanshaw, C Franks, R Grigg, C Mizra-Davies, M Cowpe.

Planning Committee

Cllrs K Shaw, M Cowpe, R Grigg, L Stevens, S Griffiths, D Evans, M Hartrey, M Phillips.

Halls Committee

Cllrs J Fanshaw, L Stevens, J Cowpe, S Griffiths, C Mizra-Davies, M Hartrey, C Asbrey, A Asbrey.

COSAC Committee

Cllrs A Asbrey, C Franks, C Asbrey, D Evans, K Hatton, , K Shaw, V Driscoll, M Phillips.

Management Committee

Chairs of each Committee, plus Chair of Council, plus representative from minority party, Cllr S Griffiths agreed to act in this capacity, as past-chair would support continuity. It was also **AGREED** the Vice Chair sit on this Committee in a non-voting capacity.

No changes were made to Chairs and Vice-Chairs

Chairs and Vice-Chairs of Standing Committees are as follows:

Finance & GP Committee

Chair – Cllr K Hatton

Vice-Chair – Cllr V Driscoll

Planning Committee

Chair – Cllr K Shaw

Vice-Chair – Cllr M Cowpe

Halls Committee

Chair - Cllr J Fanshaw

Vice-Chair – Cllr L Stevens

COSAC & Footpaths Committee

Chair – Cllr A Asbrey

Vice-Chair – Cllr C Franks

b) Council Representatives to outside bodies 2026-27

It was **RESOLVED** all representations would remain the same.

One Voice Wales

Cllrs S Griffiths & J Cowpe

Community Liaison Committee (VOG)

Cllr M Phillips

Murchfield Community Association

Cllrs V Driscoll & M Phillips

Michaelston-Le-Pit CC Liaison

Cllr M Cowpe

Board of Governors

Dinas Powys Primary School – Cllr D Evans

St Andrews' Church in Wales School – Cllr M Cowpe

Fair Trade

Cllr A Asbrey

Note: It was **RESOLVED** the Community Council would renew its commitment for another three years to Fair Trade.

6. **To Re-confirm Plenary Powers to Planning, Transfer of Assets & Management Committees**

It was **RESOLVED** that Plenary Powers for the Planning, and Management Committees are re-confirmed. (as agreed at last year's Annual Meeting, Transfer of Assets has been moved back into COSAC)

7. **To Confirm Arrangements for Insurance Cover**

The insurance cover in place was **NOTED**.

8. **To Approve Councillor Allowances**

The Council gave consideration to the determinations contained in the report relating to 2026-27. It was noted that they remained the same as for 2025-26

It was **RESOLVED** that:

- The basic payments for councillors who do not opt out to be made including the basic payment for other costs (£52 per annum) be paid as an allowance rather than reimbursement for actual expenses incurred.
- That the additional costs of care will be available to all Members to allow them to fulfil their duties.
- It was **RESOLVED** the discretionary payments available to members as identified be **REJECTED**

Councillors who decide to opt out must confirm in writing. Councillors must also confirm in writing they are not receiving a home working allowance from another source.

9. **To Consider an Approve Payments of Direct Debits**

It was **RESOLVED** the schedule of payments to be made by Direct Debit be **APPROVED**.

10. **To Consider the Chairman's Discretionary Allowance for the year 2026-27**

Cllr K Hatton proposed, Cllr C Mirza-Davies seconded and it was **UNANIMOUSLY AGREED** that the Chairman's Discretionary Allowance remain unchanged at £2,060.00

11. **Acceptance of DPCC Constitution, Standing Orders and Welsh Language Policy (no amendments)**

Cllr C Franks proposed, Cllr K Hatton seconded and it was **UNANIMOUSLY AGREED** to accept the Constitution, Standing Orders and Welsh Language Policy.

The Full Council (Monthly) Meeting followed the Annual Meeting.

Signature: Date: