

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

COSAC Committee

Minutes of COSAC Committee Meeting, held in the Old Library
Tuesday 10 March 2026 at 11am

Register of those Present:

Cllr A Asbrey (Chair)
Cllr D Evans
Cllr C Asbrey
Cllr K Hatton

Cllr C Franks (Vice Chair)
Cllr V Driscoll
Cllr K Shaw
Cllr M Phillips (via Zoom)

Also Present

A Holcombe – Allotment Rep
Simon Morgan, Wilson Morgan Memorials
3 members of the public

A Bassett Evans – Footpaths Warden

62. Apologies for Absence:

There were no apologies for absence

63. Declaration of Interests

Cllrs D Evans, C Franks and K Shaw declared an interest in item 70

[For the benefit of the invited guest, Simon Morgan, Item 68 was moved up the Agenda]

68. St Andrews Cemetery

Memorial Safety Inspection – Simon Morgan from Wilson Morgan Memorials

The Chair welcomed Simon Morgan to the meeting.

Simon provided an explanation on a memorial safety inspection programme which is designed to manage the risks associated with aging or unstable memorials to prevent injury to visitors and staff, which is based on standard industry guidance from the Health and Safety Executive (HSE) and the Ministry of Justice (MoJ). This was followed by a question and answer session. The Chair thanked Simon for his time.

[The Agenda resumed]

64. To Confirm Minutes held on 27 January 2026

Minutes of the Meeting held on 27 January 2026 were taken as read. Cllr D Evans proposed, seconded by Cllr Kay Shaw that the Minutes be **APPROVED**.

65. Matters Arising from Minutes held on 27 January 2026

Item 49 – Matters Arising from Minutes - Item 35ci - application for land registration

The Chair and Clerk met with the member of the public who initially wrote to the Council. The matter is still on going.

Item 49 – Matters Arising from Minutes - Item 35cii – Horse riding issues on Cross Common

The meeting did not go ahead due to lack of availability of Councillors. The Chair asked members present for their availability. It was also suggested the Horse Riding community are contacted.

Item 40a - to consider costs towards preparing the hedge with beech whips

The work is complete. However, there was an unexpected amount of waste i.e. stone, concrete, and other detritus deposited on the cemetery side of the hedge, which has now

been disposed of. The Chair thanked the Maintenance Manager for all his hard work over the past few weeks.

Item 49 – Matters Arising from Minutes Item 41b – Caerleon Road – Quote for resurfacing works to the play area

The work is now complete.

Item 60 – Any items Members would like to bring to the attention of the committee

Cllr Franks asked if a planting scheme for the Village can be drawn up?

Action: Clerk to add this item to the next COSAC Agenda

66. To confirm the Minutes of the Extraordinary Meeting of COSAC held on 17 February 2026

Minutes of the Extraordinary Meeting of COSAC held on 17 February 2026 were taken as read.

Cllr D Evans proposed, seconded by Cllr Kay Shaw that the Minutes be **APPROVED**.

67. Matters Arising from the Minutes of the Extraordinary Meeting of COSAC

Item 3 – to consider reviewing the Burial Board Fees at St Andrews Cemetery

A review of the Burial Board Fees was **AGREED** at Full Council held on 18 February 2026.

Funeral Directors and Memorial Masons have been notified of the changes.

Item 5 – Notice of an application made to Welsh Ministers via Planning and Environment Decisions (PEDW) under S38 of the Commons Act 2006 – from Dinas Powys Cricket Club to carry out restricted works on Dinas Powys Common, to erect a non-grass wicket pitch

This application has now been formally received and added to the next Planning agenda.

68. St Andrews Cemetery

Memorial Safety Inspection – Simon Morgan from Wilson Morgan Memorials

See above. The item was moved up the Agenda and followed Item 63.

69. To consider Request from Dinas Powys Athletic Club – to place large stones around the perimeter of Dinas Powys Common (near the Club)

It was **RESOLVED to AGREE** to the request made by the Athletic Club.

Action: Clerk to notify the Athletic Club

70. Seel Park – Update (verbal)

Cllr C Asbrey advised Members that a meeting with Vale Staff has been arranged for this Thursday, 12 March to seek clarity and settle arrangements on the procurement process, specification of works, including specific details to be included in the Community Asset Transfer such as a 'get out clause'.

71. Any items which the Chairman has decided are urgent

The Chair thanked Cllr D Evans and the Clerk for their work in obtaining a £20,000 grant via Play Capital Funding towards resurfacing the accessible play equipment at Caerleon Road Play area.

72. Any items Members would like to bring to the attention of the Committee

a. Footpaths

- i. Eastbrook Close – concerns over a large pothole which appears unfinished. Cllr M Phillips advised reason for this is due to a gas leak. United Utilities are letting out gas from this area for the time being.

- ii. St David's Avenue & Iestyn Close – Cllr M Phillips advised there is a problem with ground stability issues following the disruption caused by a large water mains burst last Autumn. Welsh Water are waiting for the ground to dry out before resuming works.
- b. Allotments
 - i. Inspection Dates – 9am on the following Saturdays:- 18 April, 20 June, 15 August and 17 October 2026
 - ii. Allotment Rep advised that one of the tenants also has a plot in Nightingale Gardens.
- c. Bird Boxes
Cllr C Franks suggested installing bird boxes at the allotment site and Lee Hall garden.
- d. Cross Common
Clerk to arrange a meeting between members of COSAC Committee and members of the local horse riding community
Action: Clerk to arrange
- e. CRUZ Site
Cllr M Phillips asked whether it would be possible to provide an update on the CRUZ site to residents living in Schollars Park
Action: Clerk to contact VOG for an update

73. Date of next Meeting – Tuesday, 12 May 2026

Signature: Date: