

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Finance Committee

Minutes of Meeting

Old Library

Monday, 13 April 2026 at 6.30pm

Register of Members Present:

Cllr K Hatton (Chair)

Cllr J Cowpe

Cllr J Fanshaw

Cllr V Driscoll (Vice Chair)

Cllr M Cowpe

Not Present

Cllrs R Grigg & C Franks

68. Apologies for Absence:

Cllr C Mirza-Davies

69. Declaration of Interests:

Cllrs K Hatton and J Fanshaw declared an interest in Item 79

70. To Confirm Minutes of meeting held on 14 January 2026

Minutes of the Meeting held on 14 January 2026 were taken as read, and on the motion of Cllr J Fanshaw seconded by Cllr C M Cowpe it was resolved that the Minutes be **APPROVED** as a true record and duly signed by the Chair.

71. Matters Arising from Minutes

There were no matters arising from the Minutes

72. Finances

a) To Approve Cashflow and Forecast as 31 March 2026

It was proposed by Cllr J Cowpe, seconded by Cllr M Cowpe and **UNANIMOUSLY AGREED** that the Cashflow and Forecast as 31 March 2026 be **ACCEPTED**.

b) Schedule of Accounts for March 2026

The Schedule of Accounts and current financial position was **NOTED**.

c) To consider opening an additional bank account for 'donations received'

It was proposed by Cllr J Cowpe, seconded by Cllr V Driscoll and **UNANIMOUSLY AGREED to RECOMMEND** to Full Council an additional bank account is opened specifically for 'donations/contributions' towards the cost of replacing the Parsh Hall roof.

Action: Clerk to pursue.

73. To consider waiving Financial Regulations 5.13 (Contracts)

In order that the Council can expedite the outcomes of the Tree Survey undertaken last year in a timely, effective and efficient manner.

Maintaining the current contractor ensures that specialist tree works—such as cyclical surveying and emergency responses—continue uninterrupted.

There are a limited number of specialists operating in this field. Hiring a specialist contractor with existing knowledge of the land the Community Council is responsible for,

and a history of previous works in the Dinas Powys area would offer significant advantages.

The contractor for grounds maintenance at St Andrews Cemetery and Allotments handles complex tasks including ground maintenance, and the specialized, sensitive work of grave digging, preparation, and backfilling. The delegation of both maintenance and burial duties to a single contractor reduces the need for constant supervision by the council and avoids gaps in service provision.

The Chair proposed and seconded by Cllr J Fanshaw and **UNANIMOUSLY AGREED to RECOMMEND** to Full Council to waive the Financial Regulation 5.13 for the reasons outlined above. To be reviewed in 5 years.

74. To consider quotes for Memorial Inspection at St Andrews Cemetery

To avoid any conflict of interest, the Clerk sought out companies in the South East Wales area, who specialise in memorial safety inspections who are not in any way associated with erecting memorials in St Andrews Cemetery. Two companies were able to provide a quote at a rate per grave and a baseline minimum figure for any failed memorial. Both companies are able to implement a 5 year rolling programme.

QUOTE 1 Excluding VAT	QUOTE 2 Excluding
£3.45 per memorial £7.50 baseline minimum per failed memorial	£2.80 per memorial £10.50 baseline minimum per failed memorial.

It was proposed by Cllr J Fanshaw, seconded by Cllr V Driscoll to **AGREE to RECOMMEND** to Full Council, that the company who provided **Quote 2** is offered the contract for the Memorial Inspection. All memorials to be inspected at the same time

75. To consider quotes for Five Year Fixed Wire Testing in Parish and Lee Halls

All three companies were given a copy of the previous Five Year Test Report and based their quotes on the information (i.e. number of circuits and distribution boards) contained within it.

QUOTE 1 Excluding VAT	QUOTE 2 Excluding VAT	QUOTE 3 Excluding VAT
£803.90	£1250.00	£1420.00

It was proposed by Cllr M Cowpe, seconded by Cllr V Driscoll to **AGREE to RECOMMEND** to Full Council, that the company who provided **Quote 1** is offered the contract for the Five Year Fixed Wire Testing in the Parish and the Lee Halls. Members were also made aware that the testing could incur extra costs, including any testing carried out in the Garage and Maintenance Shed.

76. To consider installing a water tap on the Twyn

Having previously circulated a quote from Welsh Water, and details of the works required by the Council, Cllr K Hatton proposed, seconded by Cllr J Fanshaw and members **AGREED to RECOMMEND** to proceed with the water connection.

77.To consider request for financial support/donations

Members **AGREED** to **RECOMMEND** that Council **APPROVES** the request in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, and donations are awarded to:

- a) Soroptimist £50 – support towards their Velindre Chick Project
- b) Ray of Light Cancer Support – £50 – towards support for families living in the area who are currently living with the impact of Cancer

78.To receive thanks for previous donations

Expressions of thanks were received from:

Dinas Powys Music Festival for a donation of £500 towards their Schools Children's event on Wednesday 6 May.

79.Correspondence re: increase in Highways Unit rental fees

As the Chair, declared an interest in this Item, Vice Chair, Cllr V Driscoll chaired this item.

[the Chair and Cllr J Fanshaw left the meeting]

Cllr V Driscoll read out two letters sent by Highways Unit tenants A discussion took place regarding the tenants concerns about the increase in rental fees. It was suggested the Clerk writes to the tenants explaining the reasons for the increase and the Council's proposal regarding fees for the following two financial years.

Action: Clerk to write to tenants.

[The Chair and J Fanshaw returned to the meeting]

80.Any Items which the Chairman has decided are urgent

- a) Dinas Powys Play Scheme 2026
Cllr J Fanshaw requested the Dinas Play Scheme is added to the next Finance and GP Committee meeting
- b) Waste Management – Halls and Cemetery
Clerk advised a temporary surcharge will be applied to the waste collections as of 1st April 2026.

81.Other Items Members would like to bring to the attention of Committee

There were no other items to bring to the attention of Committee

Date of Next Meeting – 18 May 2026 - 6.30pm

Signature Date