

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee

Old Library

Tuesday, 31 March 2026 6:30 pm

Minutes of Meeting

Register of Members present:

Cllr J Fanshaw (Chair)

Cllr D Evans

Cllr S Griffiths

Cllr C Mirza Davies

45. Apologies for Absence

M Hartrey, L Stevens, A Asbrey and J Cowpe, C Asbrey

46. Declaration of Interests

There were no declaration of interests

47. To confirm Minutes of Meeting held on 4 February 2026

Minutes of the meeting held on 4 February 2026 were taken as read and on the Motion of Cllr D Evans and seconded by Cllr C Mirza-Davies it was **RESOLVED - THAT** the Minutes be approved as a true record.

48. Matters Arising from Minutes

Item 53 - To consider request from resident to donate funds towards plants for the Lee Hall Garden in memory of their mother.

The resident has not been in touch since the last correspondence.

Item 53 - To discuss how to manage the acoustics in the Lee Hall

Further time and research is needed.

49. To confirm Minutes of Extraordinary Meeting held on 17 February 2026

Minutes of the meeting held on 4 February 2026 were taken as read and on the Motion of Cllr D Evans and seconded by Cllr C Mirza-Davies it was **RESOLVED - THAT** the Minutes be approved as a true record.

50. Matters Arising from Minutes of the Extraordinary Meeting 17 February 2026

There were no matters arising.

51. Parish Hall roof – update on Tender Process

Clerk has approached Nathan Goss Conservaton, to proceed with the Tender for the roof and guttering and works to the facias only. The bill of quantities will be and specifications will be split accordingly. The Tender will then be advertised on Sell2Wales.

52. Halls Maintenance Work update

Parish Hall Façade

The repair work to the façade (left hand side of the front window) is still outstanding. The advice given from the Conversation Officer, is that the façade can be repaired using the same method, materials and finish without consent but total replacement of sections/items may need consent. If something is causing a health and safety concern you can do the minimum works necessary to make the site safe.

As the priority is to focus on the roof replacement it may be best to keep an eye on the situation. To reduce the cost to repair - it may be beneficial to wait until scaffold is erected.

Parish Hall Windows

The front windows are in a very poor condition. Cllr D Evans, in consultation with the Maintenance Manager plans to sand back one of the smaller windows down the side of the Parish Hall, to assess the condition of the frame. If practical she plans to paint the frame

Fixed Wire Testing

required every 5 years is now due. Quotes are to be considered by Finance & GP Committee at their next meeting.

Parish Hall Floor

The floor is showing signs of wear and tear due to heavy foot traffic. The floor would benefit from a recoat and protective seal before it worsens. The Lee Hall floor remains in very good condition following the renovation 3 years ago

Trees in Lee Hall Garden

Cherry Tree – has canker. One of the large branches overhanging the neighbouring property is at risk of breaking off. Maintenance Manager advises to remove the dead branches and cut back another overhanging branch at the same time

Norwegian Maple (situated at the entrance to the Lee Hall garden). The Maintenance Manager suggests removing this tree as it has outgrown itself. The roots are causing damage to the ground; they also create a trip hazard. Falling leaves block up the guttering and falling branches are a trip hazard.

Note: Maintenance Manager advises there is scope to plant a smaller tree if the Norwegian Maple is removed.

53. Any Items which the Chair feels are of an urgent nature

A letter from Dinas Powys Music Festival was circulated to all Members. Its Committee has considered the possibility of a memorial to Dr. Haydn Jones who passed away last year in recognition of his contributions made over the years to the community of Dinas Powys (e.g. a Memorial Plaque in the Parish Hall). A discussion took place. It was suggested however, the matter is best considered by Full Council.

54. Items Members wish to bring to the attention of Committee

There were no items Members wished to bring to the attention of Committee

Date of Next Meeting - 2 June 2026

Signature: Date: