

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

COSAC Committee

Minutes of COSAC Committee Meeting, held in the Old Library
Wednesday, 12 November 2025 at 11am

Register of those Present:

Cllr A Asbrey (Chair)
Cllr D Evans
Cllr C Asbrey
Cllr M Phillips

Cllr C Franks (Vice Chair)
Cllr V Driscoll
Cllr K Shaw

Also Present

5 members of the public

46. Apologies for Absence:

Cllr K Hatton, A Holcombe (Allotment Rep), A Bassett Evans (Footpath Warden)

47. Declaration of Interests

Cllr D Evans declared an interest in items 56 and 58
Cllr C Franks declared an interest in Item 56
Cllr K Shaw declared an interest in Item 56

48. To Confirm Minutes held on 12 November 2025

Minutes of the Meeting held on 12 November 2025 were taken as read. Cllr M Phillips proposed, seconded by Cllr D Evans that the Minutes be **APPROVED**.

49. Matters Arising from Minutes

Item 35ci - application for land registration

The Chair and Cllr C Asbrey met with 2 members of the public at Cross Common to seek clarity over a strip of land next to Cross Common. The Chair asked if the Clerk could arrange a meeting with the member of the public who initially wrote to the Council with their concerns.

Action: Clerk to arrange

Item 35cii – Horse riding issues on Cross Common

Chair advised that 'No Horse Riding' signs have been reinstated.

A discussion took place over whether a gate should be erected or not. The general consensus of Members was to say no to the idea. Financially, the scale of the problem doesn't justify the spend on resources. The Chair suggested that all COSAC Members should visit the site for a greater understanding on the matter.

Action: Clerk to arrange

Item 40a - to consider costs towards preparing the hedge with beech whips

Work has commenced.

Item 41b – Caerleon Road – Quote for resurfacing works to the play area

The contractor plans to start work at the beginning of March 2026. United Welsh Housing have also been informed.

Item 44 – Any items Members would like to bring to the attention of the Committee

Christmas Tree on the junction of Cardiff Road and Mill Road

Cllr V Driscoll wanted it noted that he is not happy that the name of the benefactor who

donated £1000 towards the Christmas Tree planter remains anonymous to members of the Council. The advice sought from One Voice Wales is;

'Where a donation is received under section 139 of the Local Government Act 1972 on condition of anonymity, that condition must be complied with or the donation returned to the donor. For a matter to be bribery there must be evidence that the donation was made for the purposes of obtaining a benefit that would not otherwise be available whether or not the desired benefit was actually received'.

A discussion took place between the Council and a member of the public regarding the cost of the Christmas tree and planter. An explanation was given.

50. St Andrews Cemetery

a) To consider reviewing the Burial Board Fees

The Chair suggested setting up a working party to look at the current burial board fees for St Andrews Cemetery and compare them against the rates of other Town and Community Councils. Cllrs D Evans, M Phillips and The Chair expressed an interest

Action: Clerk to prepare papers and set a date

b) To consider Memorial Safety Inspection of Headstones

Obtaining three like for like quotes has been problematic. It was suggested the Clerk provides a more detailed breakdown of costs from companies who's quotes are based on an hourly rate in order to better compare against a rate per memorial.

51. Biodiversity Matters

Biodiversity Report has been submitted to One Voice Wales and Wales Biodiversity Partnership.

52 Cross Common

See Item 49 – Matters Arising - (**Item 35cii**)

53 Dinas Powys Common

a) To consider request from Dinas Powys Junior Football Club to hold an event on the Common – Saturday, 13 June 2026

It was **RESOLVED and UNANIMOUSLY AGREED** to support the request

b) To consider request from WANDP – to hold a Meadow Celebration on Sunday 28 June 2026

It was **RESOLVED and UNANIMOUSLY AGREED** to support the request

54 Christmas Tree – Cardiff Road/Millbrook Road – verbal update

See Item 49 – Matters Arising – (**Item 44**)

55 CRUZ Site

There have been no further updates from VOG Council since receiving the last one in December which was circulated to all members at Full Council in December 2025.

56 Seel Park – verbal update

Following the decision made at Full Council in January, a letter was sent to VOG Council on 19 January 2026, outlining the Community Council's conditions before proceeding any further.

Action: Clerk to follow up

57 Footpaths Warden Report/Feedback

There was nothing to report.

58 St Andrews Allotment

a) To consider works to the Allotment footpath

Having considered the quotes it was **RESOLVED** not to pursue this any further at this moment in time. Allotment Tenants are to be advised not to take vehicles on to the site especially when the ground is wet.

b) Allotment Rep Report

There was nothing to report. Due to the wet weather, it was suggested the first date for an allotment inspection is moved back to April.

Action: Clerk to look at dates

59 Any items which the Chairman has decided are urgent

There were no items which the Chairman decided urgent

60 Any items Members would like to bring to the attention of the Committee

Cllr C Franks asked if a planting scheme for the Village can be drawn up. It was suggested the matter is added to the next COSAC Committee Agenda.

61 Date of next Meeting – Tuesday, 10 March 2026

Signature: Date: