

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Finance Committee

Minutes of Meeting

Old Library

Wednesday, 17 November 2025 at 6.30pm

Register of Members Present:

Cllr K Hatton (Chair)

Cllr J Cowpe

Cllr J Fanshaw

Cllr V Driscoll

Cllr M Cowpe

C Mirza-Davies

Also Present

Cllr D Evans

Not Present

Cllr R Grigg

40. Apologies for Absence:

Cllr C Franks

41. Declaration of Interests:

The Chair and Cllr J Fanshaw declared an interest in item No. 48.

It was **RESOLVED to AGREE to RECOMMEND** that Quote B is offered the contracts for the works at Caerleon Road Play Area.

42. To Confirm Minutes of meeting held on 15 September 2025

Minutes of the meeting held on 15 September 2025 were taken as read, and on the motion of Cllr J Cowpe, seconded by Cllr C Mirza-Davies, it was resolved that the Minutes be **APPROVED** as a true record and duly signed by the Chair.

43. Matters Arising from Minutes

Item 33f – To consider transferring funds to a higher interest rate savings account

Clerk advised Members they are currently in the process of setting up a Savings Account with Virgin Money

Item 34 – to consider submitting an application to Welsh Water to install a stand pipe on the Twyn (near the bus shelter)

Clerk advised this is still work in progress

Item 35 – To consider applying for a monthly mobile phone service for office staff

Clerk advised this is still work in progress.

Item 38 – Any Items which the Chairman has decided are urgent

Clerk confirmed the Waste Management Services for the Cemetery bins have been changed to 'heavy weight allowance'.

44. Finances

a) To Approve Cashflow and Forecast as 31 October 2025

Having previously circulated the Cashflow at 31 October 2025, it was **RESOLVED to APPROVE** the Cashflow and forecast.

- b) Schedule of Accounts for October 2025
The information was NOTED
- c) To consider the Council's current financial position
The Financial position of the Council as at 31 October was NOTED.
- d) To consider provisional Budget allocations and precept requirements for 2026-27
Clerk advised they are still working on the budget allocations. The Chair suggested meeting with the Clerk in December to prepare a draft budget and to finalise the budget and precept requirements in January 2026.
Action: Clerk to arrange date with the Chair.

45. Parish Hall Roof

- a) Feedback from Nathan Goss
Having previously circulated notes of the meeting held with Nathan Goss, Members considered the suggestions discussed at the meeting, in particular the Tender Process

Items 45c was moved up the Agenda
- c) To consider contracting a Quantity Surveyor
It was **RESOLVED** to **AGREE to RECOMMEND** to Full Council to proceed with contracting a Quantity Surveyor as advised by Nathan Goss.
- b) To consider the next phase – Tender Process
Before proceeding the Council need to explore grant opportunities as this will have an impact on which route they take. i.e. via Sell2Wales or to Tender themselves. The Chair invited to speak on behalf of the Parish Hall Roof Working group. Cllr D Evans advised that CADW will be opening up a grant application up to £25k and has kindly agreed to assist with an application form of an expression of interest. It was noted that more grant funding will be necessary.

46. Caerleon Road Play Area – to consider quotes for Resurfacing

As only two quotes have been received Members AGREED to postpone considering the quotes until a third one is received. Meeting to be scheduled in December.
Action: Clerk to arrange date and time

47. Parish Hall – to consider purchasing an additional 2 trolleys for chairs

For Health and Safety reasons relating hall hirers, it was **RESOLVED to AGREE to RECOMMEND** to Full Council to proceed with the purchase of two additional trolleys for the Parish Hall chairs.

48. St Andrews Cemetery Hedge – To consider cost of works to prepare and plant

Members requested the Clerk seek additional quotes for comparison.
Action: Clerk to investigate

49. Christmas Tree planter and Christmas Tree – at the junction of Mill Brook Road and Cardiff Road

The Chair invited Cllr D Evans to speak. Since agreeing to pursue this initiative, Cllr D Evans advised members that a tree planter has been sought which complies with VOG Highways Dept criteria. A benefactor who wishes to remain anonymous has donated £1000 towards the planter. The remainder will be paid for by the Community Council. JDW Landscapers has agreed to plant a Christmas Tree and provide soil for the planter.

United Welsh have agreed to pay for solar lighting. It is hoped the planter and tree will be in position before the schools break up for the Christmas period.

50. To consider requests for financial support

Members unanimously **AGREED** to **RECOMMENDED** that Council **APPROVES** the request in pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, and donations are awarded to:

- a) Royal British Legion - £200
- b) Curtain Up Theatre Company - £300
- c) Wales Air Ambulance - £100
- d) Urdd National Eisteddfod Ynys Mon 2026 - £100

51. To receive thanks for previous donations

Duke Al Durham – expressed his thanks for the donation. He will be delighted to attend the reception after Full Council in December.

52. Any Items which the Chairman has decided are urgent

There were no items the Chairman decided are urgent

53. Other Items Members would like to bring to the attention of Committee

Replacement Memorial Bench for Cllr V Hartrey

It was **RESOLVED** the Chair of Full Council, Cllr J Cowpe, would donate £150 towards the bench from the Chairman's Allowance.

54. Staff Matters – SEE CONFIDENTIAL – SEE PART 2

It was **RESOLVED** to **AGREE** to **RECOMMEND** to Full Council all of the considerations made by the Committee

Date of Next Meeting – Wednesday, 12 January - 6.30pm

Signature Date