

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee

Committee Room, Murchfield Community Centre

Tuesday, 4 November 2025, 6:30 pm

Minutes of Meeting

Register of Members present:

Cllr J Fanshaw (Chair)

Cllr A Asbrey, Cllr Colin Asbrey

Cllr C Mirza-Davies

Also present:

Cllr D Evans

22. Apologies for Absence

M Hartrey, L Stevens, S Griffiths, J Cowpe

23. Declaration of Interests

There were no declarations of interest

24. To confirm Minutes of Meeting held on 16 September 2025

Minutes of the meeting held on 16 September 2025 were taken as read and on the Motion of Cllr A Asbrey and seconded by Cllr J Fanshaw it was **RESOLVED - THAT** the Minutes be approved as a true record.

25. Matters Arising from Minutes

Item 18a - Exterior of Parish Hall – wood panels on the front of the Parish Hall beginning to come away from the render

No further update.

Action: Clerk to contact conservation officer at VOG Council for advice.

Item 18c – Concertina Doors in Parish Hall

Clerk still waiting for a quote. In the meantime, the Maintenance Manager has made a very good repair, making the doors safe.

Item 18d – Floor in Gents toilets in Lee Hall

Action: Clerk to pursue

Item 21– Items Members wish to bring to the attention of Committee

Door leading onto the Stage from the Old Library

Action: Clerk to ask Maintenance Manager to look at the door to see what scope there is to enhance it.

26. Parish Hall Roof – verbal update

Cllr J Fanshaw invited Cllr D Evans to speak. Cllr D Evans ran through the main objectives of the meeting with Nathan Goss last Wednesday, 29 October.

Before sending out the tender documents the Council need to explore the grant situation as this may dictate which route is taken for the Tender process.

Cllr D Evans advised members she will continue to look for grant opportunities which the Council are eligible to apply for.

It was also suggested the Council consider raising awareness of the need for additional funds to repair the roof on social media and to explore crowd funding as a possible means of raising funds.

Action: Clerk to speak to other Clerks for any advice on grant application process

27. To review Risk Assessment for Parish & Lee Halls

Having previously circulated the Risk Assessment it was **RESOLVED** to **APPROVE** them on the proviso that the suggested amendments by members were made to them.

28. To consider request from resident – to contribute to a memorial bench in the Lee Hall

Members were of the opinion not to add any more benches to the Lee Hall Garden – nor the Twyn – but rather replace or repair what is currently there. With regards to the residents request, Members advised the best option is to request a memorial plaque on an existing bench on the Common, but there is no guarantee there will be one plaque only per bench.

Action: Clerk to contact resident.

29. Any Items which the Chairman feels are of an urgent nature

There were no matters which the Chairman felt were of an urgent nature

30. Items Members wish to bring to the attention of Committee

For H&S and accessibility reasons the Chair proposed and seconded by Cllr C Mirza-Davies and **UNANIMOUSLY AGREED** to recommend to Finance Committee that two additional trolleys for the chairs in the parish hall are purchased.

Date of Next Meeting - 3 February 2026

Signature: Date: