

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

COSAC Committee

Minutes of COSAC Committee Meeting, held in the Old Library
Wednesday, 12 November 2025 at 11am

Register of those Present:

Cllr A Asbrey (Chair)
Cllr D Evans
Cllr C Asbrey
Cllr K Hatton

Cllr C Franks (Vice Chair)
Cllr V Driscoll
Cllr K Shaw
Cllr M Phillips

Also Present

A Holcombe – Allotment Rep
A Bassett Evans – Footpaths Warden

5 members of the public

30. Apologies for Absence:

There were no apologies for absence

31. Declaration of Interests

Cllr D Evans declared an interest in items 39 and 41a
Cllr C Franks declared an interest in Item 41a
Cllr K Hatton declared an interest in Item 39

32. To Confirm Minutes held on 16 September 2025

Minutes of the Meeting held on 16 September 2025 were taken as read. Cllr C Franks proposed, seconded by Cllr D Evans that the Minutes be **APPROVED**.

33. Matters Arising from Minutes

Item 17– Matters Arising from Minutes (item 87a) Cross Common
The Bamboo situation is still work in progress.

Item 25b – to consider a planting scheme for the Twyn (inc. Lee Hall Garden)
Cllrs D Evans, C Franks and the Chair have made a start on planting flowers around the notice boards by Vale View and Longmeadow Drive. The plan is to continue planting around the other Community Council notice boards.

Item 25d – Memorial to reflect the sacrifice women made during the Wars – verbal update
Cllr K Hatton clarified the S106 funding regarding the proposed idea to erect a memorial.

34. Bio Diversity Matters

a) Cross Common – Survey verbal update

The Chair advised Members that the survey of Cross Common will take place next Spring. Cllr V Driscoll wanted it noted that he is not in agreement with the undertaking of an ecological survey.

b) Section 6 Report – verbal update

The Chair advised members that she and the Clerk are attending a Section 6 Workshop tomorrow in preparation to develop and publish the Councils next Report by the end of 2025.

35. Cross Common

a) To consider erecting benches on Cross Common

It was RESOLVED not to pursue this suggestion at this moment in time, but it could be possibly developed in the future

b) To consider WANDP's proposal to manage the grassland area at Cross Common

having discussed the proposal, it was RESOLVED not to pursue the proposal any further at this moment in time. The general opinion was to wait to see the findings of the ecological Survey as this may influence how the site is best managed.

c) Correspondence

i) application for land registration

The Chair read out a letter received from a member of the public regarding their concerns over a request for adverse possession over a strip of land near Cross Common. A member of the public present at the meeting has agreed to meet members of COSAC Committee at the site to discuss this matter further.

Action: Clerk to arrange

ii) Horseriding issues on Cross Common and signage

The Chair advised Members that the 'No Horse riding on Common' sign will be reinstated using postcrete.

36. Dinas Powys Common

a) Request from vendor to trade at sports matches and other events held on the Common

Having previously circulated a written request from a vendor Members AGREED, that the Council is not in a position to open up the Common to commercial vendors. It was RESOLVED to forward their details onto local organisations who hold events on the Common having had permission to do so from the Council.

b) Correspondence from WANDP – re: Hay Solutions

The Chair read out a letter from WANDP outlining two options on how best to deal with the cut hay on the Meadow area of the Common. It was RESOLVED that Option 2 was the better option i.e. to deposit the hay on top of the areas cleared of bramble on the south side of the Common along the boundary well, towards Hole Hurst. It was also suggested that the rear of the Highways Unit could be considered too. The Meadow area will continue to be reviewed annually – at no extra cost to the Community Council.

37. CRUZ Site – update (see email)

An update from VOG was circulated to all members outlining the reasons for the delay in proceeding the remedial works. Cllr M Phillips also provided a brief update. The current situation appears to be at a 'stalemate'.

38. Footpaths – Warden's Report/Feedback

The Footpaths Warden advised Members that works to repair the Ash Path and remove some overhanging trees has been dealt with, however, there are still some overhanging trees that need attention. The Chair has written to the Vale regarding this outstanding work.

39. St Andrews Allotments

The Allotment Rep advised members that all of the new tenants have made very good progress since taking on the plots back in October. There are concerns over one of the plots. The Allotment Rep asked if gravel could be laid on the pathway near the entrance to the site, to prevent further damage from wet weather.

Action: Clerk to follow up.

40. St Andrews Cemetery

- a. To consider costs towards preparing the hedge with beech whips
It was suggested that COSAC members including the Allotment Rep meet at 9am on Monday 17 November in advance of Finance & GP Committee

41. Play Areas

- a. Seel Park – verbal update .
Cllrs C Asbrey and D Evans met with two VOG Officers to discuss the resurfacing of the play area. It was agreed to provide a new quote. The Chair thanked both Councillors for their work.
- b. Caerleon Road – Quote for resurfacing works to the play area
The Clerk has received two quotes so far and is waiting for third quote, ideally in time for the next Finance & GP Committee. Cllr D Evans advised members that she has spoken to United Welsh requesting permission for the resurfacing which is specific to certain pieces of the play equipment, making them more accessible to children with mobility issues. United Welsh have also agreed to erect new benches in the play area. Contractors will need to liaise nearer the time.

42. Extinguishment of Public Right of Way No.67 Wenvoe (Footpath) and Public Right of Way No.44 St Andrews Major (Footpath). Highways Act 1980, Section 118. and the concurrent Creation of Public Right of Way 75 Wenvoe (Bridleway) and Public Right of Way No.47 St Andrews Major. Highways Act, Section 26.

It was **RESOLVED** to **AGREE** to **RECOMMEND** the Orders as outlined in the documents received.

43. Any items which the Chairman has decided are urgent

Request to site a skip and portaloo on Dinas Powys Common (near property) for three months. Having received confirmation from the resident that the skip will be lit and have safety barriers around it at all time during the works, Members AGREED to the request of the skip and portaloo.

44. Any items Members would like to bring to the attention of the Committee

Christmas Tree on the junction of Cardiff Road and Mill Road

Cllr D Evans advised members that a benefactor who wishes to remain anonymous, has made a generous donation towards the purchase of a large planter which will be situated on the grass verge at the junction of Cardiff Road and Mill Brook Road (opposite DP Primary School). Highways are aware of the planter and happy it meets their criteria. i.e. must be able to be moved with forklift if necessary

45. Date of next Meeting – Tuesday, 6 January 2026

Signature: Date: