

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee

Old Committee Room, Parish Hall

Tuesday, 16 September 2025, 6:30 pm

Minutes of Meeting

Register of Members present:

Cllr J Fanshaw (Chair)

Cllr A Asbrey

Cllr S Griffiths

Cllr J Cowpe

Cllr C Mirza-Davies

11. Apologies for Absence

Cllrs C Asbrey, M Hartrey, L Stevens

12. Declaration of Interests

There were no declarations of interest

13. To confirm Minutes of Meeting held on 10 June 2025

Minutes of the meeting held on 10 June 2025 were taken as read and on the Motion of Cllr J Cowpe and seconded by Cllr A Asbrey it was **RESOLVED - THAT** the Minutes be approved as a true record.

14. Matters Arising from Minutes

Item 6 – to consider installing CCTV at Parish Hall.

CCTV has now been installed.

15. Strong Communities Grant Fund- Halls Furniture – update on delivery

New chairs for the Lee Hall are scheduled to arrive this Thursday, 18th September
New chairs for the Parish Hall are scheduled to arrive the week commencing Monday, 29th September. The disposal of the old chairs is to be considered at Full Council on Thursday, 19th September.

16. Update on Listed Building Consent for Parish Hall Roof & next step

Chair advised Members that Listed Building consent has been approved. The approval came with conditions attached to it which were circulated to all Members. The next phase is for Nathan Goss to prepare papers for the Tender process. Nathan Goss Conservation plans to visit the Hall on Monday, 22 September to measure up the Hall roof in preparation for the Tender.

17. To consider complaints from residents regarding noise and parking issues in Britway Road

Chair advised Members that he, along with Cllrs A Asbrey and D Evans met with one of the residents in Britway Road. He showed photographic evidence relating drunken behaviour and poor parking on the main road which resulted in a log jam. Cllrs acknowledged the residents' frustration, and how this type of behaviour could compromise the Council's Licence. It was AGREED they would notify him and any other residents living nearby, of any forthcoming big events booked into the hall. Clerk also advised Members that she was called out twice that evening regarding the noise and parking and had to come up early the next morning to tidy up the Hall and go through the food, recycling and general waste which had not been recycled properly. It was **RESOLVED** to increase the Bond for very large events and ensure that all hirers are aware of the Terms of Conditions. Any multiple bookings will only

be considered after an initial booking on the condition the Terms and Conditions are fully complied with.

18. Maintenance Matters

To be considered

- a) Exterior of Parish Hall – wood panels on the front of the Parish Hall beginning to come away from the render
The advice given to the Clerk, is to contact the Conservation Officer at VOG Council to ask if it would be possible to do a like for like repair to the wood and plaster render.
- b) Render blowing in places –
The exterior paint redeer is blowing in places revealing what appears to be the original paint surface. The Clerk has arranged for a paint specialist visit the Parish Hall on Thursday, 18th September. The consultation and advice is free. The Clerk will report back to Halls Committee
- c) Concertina Doors in Parish Hall
Clerk is still waiting for a quote for the works from the Heritage joiner.
- d) Floor in Gents toilets in Lee Hall
The floor covering has come away from the floor, possibly due to a leak. Clerk advised they have not been able to get anyone to look at the floor as most companies seemed to have been tied up with school projects during the summer holidays. Clerk will endeavour to get someone to look at the problem.

Completed

- e) Repair to Ladies toilets in Lee Hall
Faulty system has now been repaired.
- f) Irrigation system for hanging baskets
A new irrigation system controlled by Bluetooth has now been installed and appears to be very effective.
- g) New shelving in garage
Additional shelves at the rear end of the garage have been fitted by the Maintenance Manager, making it easier to access the garage and keep it tidy.

19. To consider request from resident – to contribute to a memorial bench in the Lee Hall

Having previously circulated a letter from the daughter of a late resident of Dinas Powys, Members suggested the Clerk contacts the daughter advising her of ball park figure of the cost of a bench. If the cost is within the family's budget the Council will need to consider where to place the bench. The other option is to suggest a memorial plaque on an existing bench and or if the planting more trees on the Common is approved, the family may wish to make a donation towards a tree.

20. Any Items which the Chairman feels are of an urgent nature

There were no matters which the Chairman felt were of an urgent nature

21. Items Members wish to bring to the attention of Committee

Cllr A Asbrey asked whether there is scope to upgrade the door at the rear of the Old Library which leads onto the stage. It was suggested the Maintenance Manager looks at the door.

Date of Next Meeting - 4 November 2025

Signature: Date: