

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Annual Meeting

Lee Hall

Thursday 22 May, 2025 at 6.30pm

Minutes of Meeting

Present:

Cllr S Griffiths (Chair)
Cllr J Cowpe (Vice Chair)
Cllr M Phillips
Cllr C Asbrey
Cllr K Hatton
Cllr A Asbrey

Cllr V Driscoll
Cllr C Franks
Cllr C Mirza-Davies
Cllr S Griffiths
Cllr J Fanshaw
Cllr D Evans

1. Apologies

Cllr K Shaw
Cllr M Hartrey

Cllr L Stevens
Cllr R Grigg

Cllr S Griffiths opened the meeting, by thanking Cllr V Driscoll for nominating him as Chair, and all councillors for seconding him and for being so supportive in a community council where councillors work together – he also thanked the electorate for their votes too. Finished by wishing the next Chair the very best of luck.

Cllr V Driscoll thanked Cllr S Griffiths for being a very good Chair, which he held with dignity. Cllr C Franks also expressed his thanks and for the way in which he carried out his role as Chair with diligence and pleased with the way in which he fulfilled the role.

2. Election of Chairman of the Community Council for 2024/25 and signing of Declaration of Acceptance

Cllr C Franks proposed Cllr J Cowpe

Cllr J Cowpe has a distinguished past as a professor of Dentistry. He has travelled the world in his profession. He is also an accomplished, specifically skilled at playing the cor anglais. He is also a prominent member of the Dinas Powys Music Festival, a keen volunteer at Dinas Powys Library and stalwart member of St Mary's Catholic Church in Dinas Powys.

The proposal was seconded by Cllr K Hatton and as there were no further nominations, it was **UNANIMOUSLY AGREED** that Cllr J Cowpe takes the Chair.

3. Induction of Chairman (includes signing Declaration of Acceptance)

Cllr J Cowpe **DULY SIGNED** the Declaration of Acceptance of Office.

Cllr J Cowpe welcomed everyone to the meeting thanked the past Chair for his service to the Council and the Community. He also thanked Cllr C Franks for proposing him as Chair.

4. Election of Vice-Chairman of the Community Council for 2024/25 and signing of the Declaration of Acceptance

Cllr C Mirza-Davies nominated Cllr D Evans; Cllr K Hatton seconded. As there were no further nominations, it was **UNANIMOUSLY AGREED** that Cllr D Evans takes the position of Vice-Chair.

Cllr D Evans **DULY SIGNED** the Declaration of Acceptance of Office.

5. Appointment of Members to Serve on Standing Committees

Members **UNANIMOUSLY AGREED** that the Members assigned to the various Committees as outlined in the CONSTITUTION OF **COMMITTEES OF COUNCIL** 2025-26 document, circulated to all members is **ACCEPTED**; to include an amendment to Management Committee as outlined below

a) Membership to the Standing Committees is as follows:

Finance & General Purposes Committee

Cllrs V Driscoll, Cllr. K. Hatton, J Cowpe, J Fanshaw, C Franks, R Grigg, C Mizra-Davies, M Cowpe.

Planning Committee

Cllrs R Grigg, L Stevens, S Griffiths, D Evans, M Cowpe, M Hartrey, K Shaw, M Phillips.

Halls Committee

Cllrs J Fanshaw, J Cowpe, L Stevens, S Griffiths, C Mizra-Davies, M Hartrey, C Asbrey, A Asbrey.

COSAC Committee

Cllrs A Asbrey, C Asbrey, D Evans, K Hatton, C Franks, K Shaw, V Driscoll, M Phillips.

Management Committee

Chairs of each Committee, plus Chair of Council, plus representative from minority party. Regarding the latter, Cllr C Griffiths agreed to act in this capacity, as past-chair would support continuity. In addition for continuity purposes, it was also **AGREED** the Vice Chair sit on this Committee in a non-voting capacity

No changes were made to Chairs and Vice-Chairs

Chairs and Vice-Chairs of Standing Committees are as follows:

Finance & GP Committee

Chair – Cllr K Hatton

Vice-Chair – Cllr V Driscoll

Planning Committee

Chair – Cllr K Shaw

Vice-Chair – Cllr M Cowpe

Halls Committee

Chair - Cllr J Fanshaw

Vice-Chair – Cllr L Stevens

COSAC & Footpaths Committee

Chair – Cllr A Asbrey

Vice-Chair – Cllr C Franks

- b) To Appoint representative to Outside Bodies
It was **RESOLVED** all representations would remain the same.

One Voice Wales

Cllrs S Griffiths & J Cowpe

Community Liaison Committee (VOG)

Cllr M Phillips

Murchfield Community Association

Cllrs V Driscoll & M Phillips

Michaelston-Le-Pit CC Liaison

Cllr M Cowpe

Board of Governors

Dinas Powys Primary School – Cllr D Evans

St Andrews' Church in Wales School – Cllr M Cowpe

Ysgol Pen-y-Garth – Cllr R Grigg

6. To Re-confirm Plenary Powers to Planning, Transfer of Assets & Management Committees

It was **AGREED** that Plenary Powers for the Planning, and Management Committees are re-confirmed. (Transfer of Assets has been moved back into COSAC)

7. To Confirm Arrangements for Insurance Cover

The insurance cover in place was **NOTED**. The Clerk advised Members the Fidelity Guarantee (for Fraud and Dishonesty) had been increased to £280,000 as per the request of Cllr V Driscoll.

8. To Approve Councillor Allowances

The Council gave consideration to the determinations contained in the report relating to 2025/26. It was noted that they remained the same as for 2024/25.

It was **RESOLVED** that:

- The basic payments for councillors who do not opt out to be made including the basic payment for other costs (£52 per annum) be paid as an allowance rather than reimbursement for actual expenses incurred.
- That the additional costs of care will be available to all Members to allow them to fulfil their duties.
- It was **RESOLVED** the discretionary payments available to members as identified be **REJECTED**

9. To Consider an Approve Payments of Direct Debits

It was **RESOLVED** the schedule of payments to be made by Direct Debit be **APPROVED**.

10. To Consider the Chairman's Discretionary Allowance for the year 2025-26

Cllr K Hatton proposed, Cllr C Mirza-Davies seconded and it was **UNANIMOUSLY AGREED** that the Chairman's Discretionary Allowance remain unchanged at £2,060.00

11. Acceptance of DPCC Constitution, Standing Orders and Welsh Language Policy (no amendments)

Cllr C Mirza-Davies proposed, Cllr A Asbrey seconded and it was **UNANIMOUSLY AGREED** to accept the Constitution, Standing Orders and Welsh Language Policy

12. Re-adoption of Financial Regulations (no amendments)

Cllr C Mirza-Davies proposed, Cllr A Asbrey seconded and it was **UNANIMOUSLY AGREED** to accept the Financial Regulations.

The Full Council (Monthly) Meeting followed the Annual Meeting

Signature: Date: