

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

COSAC Committee

Minutes of COSAC Committee Meeting, held in the Old Library
Wednesday, 7th May 2025 at 11am

Register of those Present:

Cllr A Asbrey (Chair)

Cllr D Evans

Cllr K Hatton

Cllr C Franks (Vice Chair)

Cllr C Asbrey

Cllr M Phillips

Also Present

Adrian Holcombe – Allotment Rep

Kim Sellwood - Wild About Nature Dinas Powys – WAND

Cllr J Cowpe

83. Apologies for Absence:

Cllrs V Driscoll & K Shaw, A Bassett (Footpath's Warden)

84. Declaration of Interests

Cllr D Evans declared an interest in items 89a, 89b & 91a

Cllrs C Franks declared an interest in item 91a

Cllr K Hatton in Item 89a, 89b

85. To Confirm Minutes held on 18th March 2025

Minutes of the Meeting held on 18 March 2025 were taken as read. Cllr M Phillips proposed, seconded by Cllr D Evans that the Minutes be **APPROVED**.

86. Matters Arising from Minutes

Item 74 Matters Arising from Minutes

Item 68b

Cllrs A Asbrey, D Evans and the Clerk attended a virtual Biodiversity course on 27th March that had been offered to all COSAC members.

Item 77a ii

Clerk has contacted the Barn Owl Trust for advice. A Tawny Owl nest box was suggested as an idea for the allotment and or cemetery site. One Owl box would be sufficient.

Members **UNANIMOUSLY AGREED** to proceed with the purchase of a Tawny Owl nest box.

Action: Clerk to Follow up

87. Bio Diversity Matters

a) Cross Common

- i. To consider commissioning a Survey Report on Cross Common
Chair read out an email from the County Ecologist. Members fully supported commissioning a Survey Report. It was suggested that if there were not enough funds to cover the costs of any proposed actions the survey presented, the Council should look at what grants might be available to cover some of these costs as well using funds from the Bio Diversity budget.

COSAC Committee – 7 May 2025

Members: Cllrs A Asbrey (Chair), C Franks (Vice Chair), C Asbrey, D Evans, V Driscoll, K Hatton, M Phillips, K Shaw

Allotment Rep: A Holcombe Footpaths Warden: A Bassett

The Clerk was asked whether any progress regarding the bamboo issue on Cross Common had been made. Clerk advised that further investigation is needed as it appears that the roots of the bamboo are entwined around telecoms services which are sited in the same area.

ii. Signage – verbal update

'Horse riders keep to the bridlepath', 'keep off common' have been ordered; Clerk to contact horse-riding community informing them when in situ.

iii. bridlepath 45 - Cross Common (boggy area)

Chair suggested this matter could be addressed within the proposed Survey Report of Cross Common.

b) Dinas Powys Common – verbal update

Dinas Powys Junior football event scheduled for 14 June.

Bamboo has also been discovered on the Common – beyond Kynance Chapel.

88. Footpaths Report/Feedback

a) Footpath Warden's Report/Feedback

The Warden's detailed report on Hales Wood was circulated to all members. Clerk has forwarded the comments to the Woodland Trust who are responsible for this area.

b) Footpath – Southra to St Andrews Golf Club

The Chair invited Cllr J Cowpe to speak on this matter who suggested that further clarity is needed on who is responsible or what (in particular PROW 1164 & 723) There also appears to be some confusion over the route which could be a result of not enough way markers.

The Chair advised that the PROW officer has been in contact with the Clerk who is still waiting for a reply in relation to walking the path. The Chair advised Members that the PROW Team are looking to set up Community Council cluster groups across the Local Authority Area to discuss Public Rights of Way Issues – and to initially arrange a Teams meeting. Members fully supported this idea. In addition to this the Chair, as a Vale Councillor (as the land is not owned by DPCC) has agreed to join the PROW Officer on any walks in the locality.

Action: Clerk to contact PROW Officer

c) To consider query from resident re: creating a footpath on the Mount side of Dinas Powys Common

The Chair invited Cllr C Franks to provide some background information for the next meeting. The Clerk has made some initial enquiries, but needs more time to present a clearer picture of what is involved including associated costs.

Action: Cllr C Franks to negotiate with the Clerk and report back to the next COSAC meeting.

89. St Andrews Allotments

a) Allotment Inspection

Recent inspection took place on Monday, 7th April. Cllrs A Asbrey, D Evans, M Phillips, C Asbrey and Adrian Holcombe were present. Letters were sent to 4 tenants requesting to tidy up their plot or to make some progress on their plot. Request by a tenant to remeasure an allotment was brought to the Committee attention

Members **UNANIMOUSLY AGREED** that no further action should be sought. The next allotment inspection is scheduled for May 10th.

Action: Clerk to notify the allotment tenant.

b) Allotment Rep Report

An overview was circulated to all Members. In brief, the good weather through March and April has allowed allotment holders in general to make good progress with their growing plans.

The first tap on the right-hand side needs to be looked at as the tap is fitted sideways making it awkward to use. Cllr K Hatton also mentioned whether there was scope to add another tap further up the main pathway. As there is an allotment Inspection this Saturday, 10th May, Members will review the tap situation and report back to the office with their observations.

Adrian also queried whether any progress had been made on inviting schools to the allotment site? Further work is needed. Cllr D Evans will chase up Dinas Powys Primary School. The chair also suggested there might be more scope if Adrian were to consider visiting the schools instead of the children visiting the allotment site as this may be more practical.

The Chair thanked the Allotment Rep for reporting back to COSAC Committee.

90. Dinas Powys War Memorial – to consider a way in which to reflect the sacrifice women made during the Wars

Members AGREED that women's contribution to the War effort should be acknowledged in some way, but that no changes to the should be made to what already exists on the War Memorial. The matter needs further consideration and suggested that a working party should be set up to progress with this idea. Cllrs C Franks, D Evans, K Hatton, expressed an interest in being a part of the group. It was suggested to invite to others to the group.

91. Play Areas

a) To consider the transfer of Seel Park to Dinas Powys Community Council

Cllr C Asbrey provided an update. He and Cllr D Evans intend to meet with D Knevett at VOG to discuss the matter in more detail. Cllrs K Hatton also requested to attend.

b) Dinas Powys Common

- The new Maintenance Manager attended a Play Inspection Training Course on Tuesday, 6 May.
- The fence surrounding the play area is loose in places and needs to re-fitted with post- mix.
- The wooden play and fitness equipment could use some maintenance to ensure they remain safe.

Action: The Clerk to progress

c) Caerleon Road

See Saw – has been removed for H&S reasons. The plan is to see if it can be repaired. Plastic caps on bolts etc need to be replaced. The Clerk has written to Dragon Play on numerous occasions for quotes, but has not received any firm details as yet.

Action: Clerk to report back at next COSAC Meeting

92. CRUZ Site – verbal update

Cllr M Phillips advised members that many residents have concerns over the delay in progress of the site. Clerk was asked to contact VOG for an update on the situation. This information was forwarded to the Chair and Cllr M Phillips, who requested the feedback is conveyed to residents via letter (circulated to members at the meeting).

93. Any items which the Chairman has decided are urgent

There were no matters the Chair decided urgent

94. Any items Members would like to bring to the attention of the Committee

It was suggested and agreed a new notice board is sited at the allotment site.

Date of Next Meeting – 9 July 2025 – 11am

Signature: Date: