

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee
Old Committee Room, Parish Hall
Tuesday, 4 February 2025, 6:30 pm
Minutes of Meeting

Register of Members present:

Cllr J Fanshaw (Chair)
Cllr S Griffiths
Cllr C Mirza-Davies

Cllr A Asbrey
Cllr C Asbrey

30. Apologies for Absence:

Cllrs M Hartrey, J Cowpe, L Stevens

31. Declaration of Interests

There were no declarations of Interest

32. To confirm Minutes of Meeting held on 8 October 2024

Minutes of the meeting held on, 8 October 2024 were taken as read and on the Motion of Cllr A Asbrey and seconded by Cllr C Asbrey it was **RESOLVED - THAT** the Minutes be approved as a true record.

33. Matters Arising from Minutes

Item 25 – To consider a 'Chair' Honours Board

Clerk advised members that names on the Honours Board start at 1982, the year in which Dinas Powys Community Council legally came into existence (following the abolition of civil parishes by the LGA 1972)

34. Section 106 Grant – for enhancement to the Halls – verbal update

- a) Lee Hall – Roller Blinds – Installed
- b) Old Library – Roller Blinds – Installed
- c) Baby Changing Units – Installed in the disabled toilets in Parish and Lee Hall
- d) Cupboard in Old Library – work due to commence 17 February
- e) Work top - Ladies Toilets - Parish Hall – TBC (hopefully directly after cupboard in Old Library is finished.
- f) Stage Curtains – scheduled to be installed on 25 February

35. Maintenance Work in Halls and Lee Hall Garden – verbal update

- a) Parish Hall Kitchen Boiler – Call out to undertake a gas safety on the Glow Worm boiler as the emergency lever had been turned off. Staff were advised that the sink situated directly underneath the boiler is taken out/or the water turned off as you should never have running water directly beneath electrics.
- b) Blockage in Disabled and Gents Toilets in Parish Hall - Due to a glut of tissue paper and other items being flushed down toilets – the toilets were overflowing with water and waste. In order to resolve the problem, the Maintenance Manager had to open up the manhole covers to find out the extent of the problem – and remove the soiled paper and other toilet waste.
NB: To call a plumber out for this type of work would cost in the region of £1000-£1200.

- c) Parish Hall Stage – repainted with black chalk paint
- d) Wooden Concertina doors – Old Committee Room – The doors are stiff and slipping out of their hinges. For H&S reasons, further investigation is needed to repair/restore
- e) Old Library – Paint work. Completed mid-January. Contractors painted the walls, ceiling, skirting boards and beams. Maintenance Manger painted the radiators. A decision needs to be made to which if any of the historical photos are re-hung.
- f) Honours Board – erected in Lee Hall
- g) Lee Hall Garden Fence - damaged/blown down by a combination of Storm Bert and vegetation growth from the garden behind Lee Hall garden in. 3 x quotes were submitted to Finance Committee on Monday, 27 January - The Company awarded the work hope to start mid to late February.

36. To consider increase in hall hire rates including additional charges for general items for hire

Having considered the Hall Hire rates Members **UNANIMOUSLY AGREED** to **RECOMMEND** the proposed increases as per the attached sheet to Full Council for approval.

In addition to discussing the Hall Hire rates, Clerk asked if Members would like to consider charging regular Hirers for storing their equipment in the Halls. Members requested this matter is added to the next Halls Committee Meeting Agenda.

37. To consider activities for VE Day –Thursday, 8 May 2025

The Chair suggested the Community Council hold a short service on the Twyn to commemorate the 80th Anniversary of VE Day. As the event falls on a school day, Primary Schools to be invited to the Service (as per the Armistice Day Service). There will be no road closure for the event. Clerk to purchase VE Day Flags and bunting.

Chair has agreed to contact DP Women’s Institute and the Baptist Church to enquire if they would like to contribute in some way to a coffee morning event to be held directly after the service –either in the Lee Hall or Parish Hall, depending on availability. Further investigation is needed.

38. Any Items which the Chairman feels are of an urgent nature

There were no matters the Chairman felt were of an urgent nature.

39. Items Members wish to bring to the attention of Committee

a) Licence to hold Wedding Ceremonies in the Parish or Lee Hall

Clerk advised Members that the Assistant Clerk has been making enquiries into applying for a licence to hold wedding ceremonies in the Halls. Members supported this idea but have requested further information to see how viable it would be for the Council to apply for a wedding licence.

Action: Assistant Clerk to pursue

Date of Next Meeting – Tuesday 15 April 6:30 pm

Signature: Date: