

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Full Council

Thursday 18 January 2024 - Lee Hall – 7pm

Minutes of Meeting

Register of Members present

Present:

Cllr C Mirza-Davies (Chair)
Cllr A Cooke
Cllr L Stevens
Cllr J Fanshaw
Cllr K Hatton
Cllr A Asbrey
Cllr D Evans

Cllr C Franks
Cllr K Shaw
Cllr M Phillips
Cllr D Evans
Cllr R Grigg
Cllr C Asbrey

Apologies

Cllrs M Hartrey, S Griffiths and M Cowpe

99. Declaration of Interests

There were no Declarations of Interest

100. To Confirm Minutes of the Full Council Meeting held on 14 December 2023

The Minutes of the Full Council meeting held on Thursday, 14 December 2023 having been previously circulated were taken as read. Cllr J Fanshaw proposed, Cllr M Phillips seconded and it was **RESOLVED** the Minutes be **APPROVED**.

101. Matters Arising from Minutes held on 14 December 2023

Item 91 Matters Arising from Full Council Minutes held on 16 November 2023

(Item 85 – For Information – Update on Dinas Powys Flood Action Group)

Chair advised Members that the Flood Action Group are holding a 'drop in' session in the Lee Hall on Saturday 20 January 2024. Chair and Cllr Franks will be attending.

Item 94. For information Events relating to the Replacement Local Development Plan

The Public Meeting held in the Parish Hall on 4 January 2024 was very well attended.

Item 97b Carols Around the Christmas Tree

Chair thanked Cllr J Fanshaw for arranging the event which was very well attended.

[7.20pm Cllr R Grigg arrived at the Meeting]

102. To confirm Minutes of the Extraordinary Meeting of Full Council held on 20 December 2023

The Minutes of the Extraordinary Meeting of Full Council held on Thursday, 20 December 2023 having been previously circulated were taken as read. Cllr R Grigg proposed, Cllr C Franks seconded and it was **RESOLVED** the Minutes be **APPROVED**.

103. Matters Arising from Full Council Minutes held on 20 December 2023

There were no Matters Arising.

104. To Approve Recommendation made by Finance Committee to waive the Financial Regulations relating to the contract to engage a consultant in respect of the

Replacement Local Development Plan to be negotiated without competition by virtue of time constraints involved.

Cllr K Shaw proposed, seconded by Cllr J Fanshaw seconded and it was **RESOLVED** the Recommendation by Finance & General Purpose Committee to waive the Financial Regulations relating to the contract to engage a consultant be **APPROVED**.

105. To authorise and confirm:

- a. Payment of Accounts – 31 December 2023
Cllr J Fanshaw proposed, Cllr R Grigg seconded and Council **APPROVED** the Payment of Accounts for December 2023
- b. Financial Position as at 31 December 2023
The Financial Position was **NOTED**

106. To inform Council of Auditors decision on 2022-23 Annual Return

The Audit of the Annual Return for the year ended 31 March 2023 has been completed.
Audit opinion: Qualified.

Action : Clerk to contact Audit Wales for clarity on the reason for giving a Qualified Audit.
Cllr K Hatton to be cc'd or forwarded into any correspondence.

107. To Approve 2024-25 budget allocations and precept requirements

It was proposed by Cllr R Grigg, seconded by the Chair and **UNANIMOUSLY AGREED** by Full Council to accept the recommendations made by Finance & GP Committee, that the proposed budget be accepted as a precept of £142,715.06, being an increase of £2.32 per household for the year, resulting in a total levvy for a band D equivalent of £35.38 per household.

108. To Agree the appointment of the Internal Auditor for 2023-24 accounts

Cllr J Fanshaw proposed, seconded by Cllr L Stevens and **UNANIMOUSLY AGREED** by Full Council that Paul Egan, Clerk to Llandough CC is approached as Internal Auditor.

109. To receive Committee and other reports

- a) COSAC Committee Meeting – 10 January 2024
Cllr A Asbrey provided a brief overview of the Meeting, advising Members that Cllr D Evans has researched into the possibility of siting a Christmas Tree on the grass verge situated on the Junction of Millbrook Road and Cardiff Road. Members **UNANIMOUSLY AGREED** to support Cllr D Evans in her research and plans to apply for a Strong Communities Grant towards the costs.
Cllr R Grigg proposed, Cllr L Stevens seconded and it was **RESOLVED** the Minutes be **APPROVED**.

- b) Finance & General Purpose Committee Meeting – Tuesday 11 January 2024
Cllr K Hatton provided a brief overview of the Meeting. For matters relating to the budget, precept and Annual Return and appointment of Internal Auditor, please see items 106, 107 & 108. Omitted from the Draft Minutes is the proposal made by Cllr R Grigg, seconded by Cllr C Franks that Halls and COSAC Committee consider increasing their charges by 10 percent to help cover the cost in the increase to utility bills.

It was proposed by Cllr R Grigg, seconded by Cllr L Stevens and **UNANIMOUSLY AGREED** that Council accepts the report and **APPROVES** the actions contained therein including the proposal that Halls and COSAC Committee consider increasing their charges by 10 percent.

- c) Report from Cllrs on meetings / training attended (verbal)
- i. Public Meeting re: Replacement Local Development Plan – Parish Hall January 2024
The Chair and Cllrs K Shaw, V Driscoll, R Grigg, D Evans, C Frans, A Asbrey, C Asbrey, K Hatton attended the above.
 - ii. Public Consultation – RLDP – Murchfield Community Centre – 15 January 2024
The Chair and Cllrs A Asbrey, K Hatton, J Fanshaw, C Franks, D Evans and K Shaw attended the above
- d) County Councillors' Report – Verbal
- a) Cllr C Franks provided an update on the following issues:
 - i. Vale Highways: The highway budget is seriously inadequate. It is already significantly overspent with the worst winter months ahead. They are warned.
 - ii. Eastern Vale Wellbeing Hub: Vaughan Gething, MS, says he is fully committed to the creation of the Hub.
 - iii. Council Rents: The Cabinet proposal to maximise the Council rents were agreed. DPCC opposed the rise.
 - iv. Poor communications: Although the Vale Council claims to value Community Council's; in reality there is inadequate contact.
 - v. Trees Cover: The Vale Council are keen to increase tree cover. There is an extensive list of examples where the Vale will not take action. The cost of a Highway tree replacement can be between £5 to £10 thousand.
 - vi. Replacement Local Development Plan: A number of well attended meetings have been held.
 - b) Cllr A Asbrey drew members attention to the recent issues affecting Pendcoedtre School in Barry.

110. To consider purchasing equipment to hold virtual/hybrid meetings

Cllr C Franks proposed, seconded by Cllr R Grigg and **UNANIMOUSLY AGREED** by Full Council to purchase a smart video conference camera (microphone and speaker) including appropriate accessories if needed, to hold virtual/hybrid meetings with a limit of £1500.

111. Matters which the Chairman has decided are urgent

- a) Council Meetings – change of date
 - Full Council Meeting scheduled for 22 February 2024 is cancelled
 - Annual Meeting of Council and Full Council will be held on Thursday, 23 May 2024.
- b) Standing Orders

A draft copy of the 'Amended' Standing Orders including a copy of the current Standing Orders are to be distributed to all Members. Any feedback is to be forwarded to the Clerk and Cllr C Asbrey.
- c) St David's Day – Special leave for staff

Members **AGREED** to continue in awarding staff a special day's leave for St David's Day.

112. To consider any items which the Chairman and other Members may wish to bring before Council

- a) Cllr C Asbrey advised Members that he would like to stand down as the One Voice Wales Representative.
- b) Cllr L Stevens, advised Members that she will be on maternity leave as of March. Councillors wished her well.

Date of Next Meeting

The next Full Council Meeting will be held on **Thursday 21 March 2024**

Signature:

Date:

DRAFT