

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL
Play Scheme Sub-Group

Minutes of Meeting

Murchfield Community Centre, Sunnycroft Lane, Dinas Powys
2 July 2018, at 10am

Present:

Cllr J Fanshaw (Chair)
Simon Dawson – UWHA
Cllr C Franks

Jo Jones
Cllr K Hatton
Bogda Smreczak - DPCC

46. Apologies for Absence:

There were no Apologies.

There has been no word from Tom Goddard (Artist in Residence)

47. Declaration of Interests

Cllr J Fanshaw declared an interest as he sits on the Management Committee of the Murchfield Community Centre.

48. Minutes of Previous Meeting – 4 June 2018

These were taken as an accurate representation of discussions at the meeting and on the motion of Cllr C Franks and seconded by Cllr K Hatton, it was - **RESOLVED THAT** – the Minutes be approved as a true record.

49. Matters Arising

Item No:	Action
40. Penarth Fire Station	Fire Brigade have confirmed attendance on 31 July and 1 August. Still waiting to hear if 3 August is also an option. Fire Brigade to be invited to put up promotional material on registration day advertising their attendance.
41. Registration Process	Registration will be on Monday. Coffee & Biscuits available for parents on Monday, Tuesday & Friday. Simon to approach Tesco to see if they could provide fruit for the children.
<u>Wheelie Bin of Toys</u>	Still no usage. To be promoted via Facebook. Play sessions to be arranged.
<u>Dogs on Field and Tennis Court</u>	New notice. VOG Consultation on Dogs in public places

50. Registration Process

Registration forms should be ready today, then will have to go to translation.

Will be uploaded to Facebook as soon as complete

Hard copies will be available at MCC, Tesco and the Library ahead of the Playscheme.

On the day – will be available at MCC.

51. Publicity and Marketing

Item No:	Action
a. <u>Publicity and Marketing</u>	Jo to send over poster / leaflets for proofing. DP Logo – higher resolution image needed. BS to provide. Alternatively, use of words instead.
b. <u>Facebook Scheme</u> John has set up Facebook page specifically for DP Play Scheme	John & Jo to update / post events & activities. Also use of other Social Media sites relevant to Dinas Powys.
c. <u>Targeting Schools</u>	'Notice of Event' letter sent out to schools requesting they 'Parent Mail'. Distribution of leaflets will be undertaken as soon as the leaflets are available.
d. <u>Leaflet distribution outside schools</u>	Cllr C Franks – to co-ordinate distribution.
e. <u>Banners</u>	Banners will be put up this week. Cllr K Hatton has permission form VOG to place in the following locations:- • Merrie Harrier • Infant School • Bryn-y-Don

52. Community Art Project

Committee are not able to pursue this.

53. Any other Business

VOG will cut grass and clear any dog mess.

The Car Park will be segregated as last year, blocking off the section between the hall and the tennis courts.

Date for next year's Playscheme – 29 July – 2 Aug 2019

Jo is looking at organising half-term activities

54. Date of next meeting

De-brief meeting to be held on 17 Sept 2018. 10 am - Murchfield Community Centre.

Signature:	Date:
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