

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL



You are invited to attend a Meeting of the **Halls Committee** to be held virtually using **ZOOM** on **Tuesday, 18 January 2022** commencing at **6.30 p.m.**

A G E N D A

1. Register of Members
2. Apologies for Absence
3. Declaration of Interests
4. To confirm Minutes of Meeting held on 3 November 2021
5. Matters arising from Minutes
6. Maintenance Manager's Return
7. Current Booking Levels
8. Review of Hire Charges
9. Cancellation Policy
10. Licencing & Environmental Health Inspection
11. Update on Repairs & Maintenance
 - a. Kitchen Boiler – (Parish Hall)
 - b. Roof repair (Office)
 - c. PAT testing
12. Proposed Work
 - a. Replacement of Garage Door – Quotes received
 - b. Replacement of Hand Dryer – Gent's loo, Lee Hall
 - c. Replacement of Fridge Door seals
 - d. Repairing leak on Hot water heater (drinks)
13. Any Items which the Chairman feels are of an urgent nature
14. Items members wish to bring to the attention of Committee

Date of Next Meeting - 19 April

Committee:

Chairman: Cllr. J. R. Fanshaw

Vice-Chairman: Cllr. Rob Crowley

Members: Cllrs. Mike Pratt, Steve Griffiths, Keith Hatton, Steve Thomas, Anne Asbrey