

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee
Old Committee Room, Parish Hall
Tuesday, 10 October 2023, 6.30pm
Minutes of Meeting

Register of Members present:

Cllr L Stevens (Chair)

Cllr A Asbrey

Cllr M Hartrey

Cllr C Mirza-Davies

Cllr C Asbrey

Cllr A Cooke

11. Apologies for Absence:

Cllr J Fanshaw

12. Declaration of Interests

There were no declarations of interest.

13. To confirm Minutes of Meeting held on 18 July 2023

Minutes of the meeting held on Tuesday, 18 July 2023 were taken as read and on the Motion of Cllr M Hartrey and seconded by Cllr C Mirza-Davies, it was **RESOLVED - THAT** the Minutes be approved as a true record.

14. Matters Arising from Minutes

Item 36 – Honours Board

Due to limitations of time, this project has not progressed sufficiently to provide a meaningful update.

As a reminder - the listing should begin from 1974 when DPCC was brought in to existence. Some reference to predecessor St Andrew's Parish Council should be included. (Halls Ctte mins – July 2023)

ACTION

Office staff to progress – proposed design, costings, content etc. for consideration by the Committee

15. To update Members on Halls Repairs & Maintenance undertaken (verbal)

a) Floors – Parish & Lee Halls – progress so far

Work had begun on the resurfacing of floors and repairing the joists in the upper left corner, before the discovery of asbestos beneath the P/H floor.

The asbestos has now been removed and repair and refurbishment works re-scheduled for w/c 5 Nov 2023.

b) Boiler Servicing

All 3 boilers have been serviced. A replacement ignition was required for the big P/H boiler.

c) Replacement Trolley Wheels

All the wheels on all the trolleys used to assist the movement of equipment in the halls are being replaced in order to reduce marking / damage to the newly refurbished floors.

16. Proposed works

a) Floors – Parish & Lee Halls

Discussed above – item 15 a)

b) Old Library Floor – Quotes

3 Quotes were presented and the company providing the most beneficial proposal in terms of detail and completeness was selected. The total price is within the 2023-24 budget as allocated by Finance Committee and agreed by Full Council in the Budget Setting process.

c) Driveway

Works to start 25 of October.

17. To consider request to install drinks fridges in the Old Committee Room

It was **AGREED** that drinks fridges could be placed in the Old Committee Room of the Parish Hall for use during events. The fridges would be provided by the proposer, to a specification agreed with DPCC staff and available to all Parish Hall hirers at no cost.

18. To consider potential projects / works for inclusion in budget planning

Members were asked to think about projects that they would like to submit for consideration in the next budget planning forum which will be led by the Finance Committee in November.

All ideas to be submitted to the clerk; with an indicative cost (if possible), ahead of the Finance Committee meeting scheduled for 14 November 2023.

19. Any Items the Chair feels are of an urgent nature

There were no urgent items from the Chair

20. Items Members wish to bring to the attention of Committee

Proposed projects:-

- Redecoration of Old Library – in consultation with Maintenance Manager
- New Cupboards – in consultation with staff
- New Curtains (maybe)
- Review of hanging pictures, restore / repair as required and re-hang (members to be involved).

21. Date of Next Meeting – Tuesday, 23 January 2024 - 6.30pm

Signature:

Date: