

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

COSAC Committee

Minutes of Meeting, held in the Old Library
Wednesday, 5 July 2023 at 6.30pm

Register of those Present:

Cllr A Asbrey (Chair)
Cllr D Evans
Cllr K Shaw

Cllr M Phillips
Cllr C Asbrey
Cllr V Driscoll

13. Apologies for Absence:

Cllr K Hatton

N Gaskell (Allotments Rep)

14. Declaration of Interests

There were no Declarations of Interest

15. To Confirm Minutes of Meeting held on 31 May 2023

Minutes of the meeting held on **31 May** were taken as read, and on the Motion of Cllr D Evans and seconded by Cllr M Phillips it was **RESOLVED** that the Minutes be **APPROVED**.

16. Matters Arising from Minutes

There were no matters arising

17. To receive Footpaths Report / update (verbal reports)

In the absence of a Footpaths Warden, Cllr M Phillips with the support of the Chair has agreed to report to COSAC until a replacement is found.

- St Donats – vegetation coming over footpath including what appears to be the remains of an old fence has been thrown into the grass verge between the footpath and property fence.
- Brookside – vegetation coming over footpaths
- Cardiff Road – near railway station – brambles growing outwards into pavement at eye level
- Seel Park – path leading up to kissing gates overgrown with buddleia.

Action: Above issues to be reported to VOG Parks & Highways Maintenance

- Footpath leading to Mill Field –overgrown with brambles
- Ash Path – top end of path towards Sully is overgrown

Action: Above issues to be reported to VOG PROW Officer. Members have requested PROW Officer notify Council when they intend to cut back the Ash Path to ensure it is cut back hard.

18.To Receive Allotments Report / Update (verbal reports)

- a. Feedback from Allotments Inspection (1 July)
Members undertook an inspection of the allotment. It was noted that no work had been done on two allotments. Some minor issues identified on other plots were noted for action.
- b. Update on voluntary work undertaken to remove shrubbery & banking
Cllr D Evans provided an update on the works to clear the bank in the Cemetery. With the help of volunteers from OGI, allotment tenants and Councillors, they managed to clear a significant amount of vegetation and debris. Further work is needed. The bank still needs to be treated with weed killer.
- c. Request from Allotment Holder EH
Members considered the request from an allotment tenant, enquiring into the possibility of establishing a large waste provision at the allotment site and delivery of bark. As there is no communal or amenity facility to site a waste bin or bark, Members **UNANIMOUSLY AGREED** it would not be practical or financially viable to pursue this any further.
- d. To consider progressing fencing installation between cemetery & allotments
Having considered various options of fencing between the allotments and the new part of the cemetery (E-Block) it was **RESOLVED** to proceed with the installation of a corrugated fence. The small tree on the boundary to be removed as approved in previous COSAC meeting held on 26 April 2023.

19.Update on CRUZ site (verbal)

COSAC members met with VoG Staff and Senior Land Manager at Barratts, at the CRUZ site on Tuesday 20 June to discuss concerns over the amount of rubble/debris left on the site and poor drainage. Matters raised have been emailed to VoG with accompanying photos. VoG will raise them with Barratts asking them to provide a response.

VoG have agreed to visit the site with Engineering and Parks colleagues to consider site specific concerns raised by Members. A date for a DPCC site inspection will be identified after VoG conclude discussions with Barratts about the issues raised. They will be in touch once a date is firmed up.

Issues raised by Members specifically relating to land owned by Barratts were also sent to the Senior Land Manager at Barratts.

20.Playground Repairs – DP Common (verbal)

Damaged equipment on DP Common has been taped off and notices put up. Quotes for supplies and installation have been requested. It was **RESOLVED** to proceed with repairs after assessment of quotations by Chairs of COSAC and Finance.

21.Playground Annual Inspection

Annual Inspection of playground is in the process of being arranged.

22.DP Common –Westra boundary wall

Clerk to seek advice on how best to proceed and to obtain quotes for consideration.

23.Review of Benches Policy

Item brought forward in advance of request for memorial benches

It was **RESOLVED** to amend the Benches Policy; i.e. Benches to be constructed of recycled/recyclable material – not wood. It is recommended that the amended Policy be approved by Full Council.

24. Benches – Update from Cllr Evans

Item brought forward in advance of request for memorial benches.

The style of replacement bench to be constructed of recycled/recyclable material has been agreed and approved by VoG Council. A provisional quote for 19 benches including fittings and ground bolts has been sought. VoG Council are still waiting to receive quotes from DPCC to remove/dispose old benches and install new ones before making a final decision.

25. Benches – request for 2 memorial benches

a. Request for Memorial Benches on Common.

Letter to be sent to HP, advising that as a result of a Review of the Benches Policy, any new benches must comply with it and be constructed of recycled/recyclable material. Applicants must pay for the bench as well as installation costs.

b. Request from a resident to place a memorial plaque on a bench on the Common.

It was **RESOLVED** that resident EJ could place a memorial plaque on a bench on the Common – and to be advised the CC are intending to replace old benches with new ones made from recyclable material. Resident will be notified in advance.

26. Update from WANDP

Recent activities include Open Garden in Cross Common Road; Removal of Ragwort from DP Common and a Compost work shop. A Meadow Celebration Event is being held on Sunday, 9th July on DP Common between 2pm and 4pm. Everyone welcome. Future activities include a Bat Walk on the weekend of 23rd and 24th September.

27. CONFIDENTIAL ITEM – For Information

Correspondence regarding encroachment onto DP Common

28. Any items which the Chairman has decided are urgent

There were no urgent items from the Chair.

29. Items Members would like to bring to the attention of the Committee

Trees at the Westra end of DP Common are in need of attention. The overhang needs to be raised as it below the threshold. There is also some evidence of Ash Die Back in need of attention.

30. Date of Next Meeting – Wednesday 11 October 2023

Signature: Date: