

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee
Old Committee Room, Parish Hall
Tuesday, 11 April 2023, 6.30pm
Minutes of Meeting

38. Register of Members present:

Cllr J Fanshaw (Chair)

Cllr A Asbrey

Cllr S Griffiths

Cllr C Mirza-Davies

Cllr C Asbrey

Cllr L Stevens

39. Apologies for Absence:

There were no Apologies registered

40. Declaration of Interests

There were no declarations of interest.

41. To confirm Minutes of Meeting held on 31 January 2023

Minutes of the meeting held on Tuesday, 31 January 2023 were taken as read and on the Motion of Cllr C Asbrey and seconded by Cllr J Fanshaw , it was **RESOLVED - THAT** the Minutes be approved as a true record.

42. Matters Arising from Minutes

Item 30, sub-item 25 a) – Increasing light levels in Lee Hall

On Agenda

Item 34 – Storage request for DP Players

No information. Awaiting response from Players.

Item 36 – Honours Board

Cllr A Asbrey has undertaken initial enquiries and will ask contact to get in touch with the Clerk.

43. To update Members on Halls Repairs & Maintenance undertaken (verbal report)

a) Disabled Loo P/H

Hot water boiler over hand basin replaced.

b) Damaged Render P/H

The damaged render on the exterior stonework has been repaired and repainted.
The culprit causing the damage was spotted and reprimanded.

44. Proposed works

a) Roof Repairs

Currently underway. Missing / damaged tiles being replaced.

b) Additional Lighting L/H

Work scheduled to take place at the end of this month (April)

- c) Re-wiring of exterior lights and power supply

Scheduled for end of month (April)

- d) Hanging Baskets

Order has been put in for the charging of the Hanging baskets and plant troughs.

The above information was **NOTED**.

45. To consider changes to Hall Hire rates

Clerk provided Members with a report on costs / income attributable to the hire of the halls and progress towards a cost-recovery scenario.

In recognition that costs of provision have increased the hire charges were reviewed and a small increase was **AGREED**. Members were mindful of keeping the increases at a level that would not unduly burden regular hirers.

CURRENT RATES

Venue	Commercial Regular user per hour	Commercial / Occasional per hour	Not for profit per hour	*Registered Charities per hour
Parish Hall	£16.00	£25.00	£16.00	£10.50
Old Library	£11.00	£16.00	£8.50	£6.50
Lee Hall	£13.00	£20.00	£13.00	£8.50

WEDDINGS

PARISH HALL	From June 2022
Set up – Full Day – from 9am (based on 10 hr day)	£250.00
Set up – Half Day – from 2pm	£180.00
Set up – Evenings from 6pm	£100.00
Wedding Reception – All Day (inclusive of sound & lights)	£700.00
Clear up - until 1pm	£100.00
LEE HALL	
As Annexe to Parish Hall (when both halls are hired for the event)	£300.00
Set up – Full Day – from 9am	£180.00
Set up – Half Day – from 2pm	£120.00
Set up – Evenings from 6pm	£85.00
Clear up – until 1pm	£85.00
Wedding Reception – All Day (Lee Hall only)	£500.00
Deposit / Bond - to be held until after the event, at which time will be refunded on the condition the hirer leaves the Halls as he/she found them.	£200.00

FAMILY PARTIES/CELEBRATIONS

PARISH HALL (all day and evening including set up & clear up)	£270.00
LEE HALL (all day and evening including set up & clear up)	£210.00

WAKES & CHRISTENINGS

PARISH HALL - £25 ph - 4 hour slot (to include set up & clear up)	£84.00
LEE HALL - £20 ph – 4 hour slot (to include set up & clear up)	£72.00

CHILDREN'S PARTIES (up until the age of 11)

PARISH HALL - 3 hour slot (to include set up & clear up)	£63.00
LEE HALL - 3 hour slot (to include set up & clear up)	£45.00

COMMUNITY EVENTS 50% REDUCTION – BASED ON 10 HOUR DAY

PROPOSED

Venue	Commercial Regular user per hour	Commercial / Occasional per hour	Not for profit per hour	*Registered Charities per hour
Parish Hall	£17.00	£26.00	£16.50	£11.00
Old Library	£12.00	£17.00	£9.00	£7.00
Lee Hall	£14.00	£21.00	£13.50	£9.00

WEDDINGS

PARISH HALL	From June 2022
Set up – Full Day – from 9am (based on 10 hr day)	£260.00
Set up – Half Day – from 2pm	£190.00
Set up – Evenings from 6pm	£100.00
Wedding Reception – All Day (inclusive of sound & lights)	£770.00
Clear up - until 1pm	£120.00
LEE HALL	
As Annexe to Parish Hall (when both halls are hired for the event)	£350.00
Set up – Full Day – from 9am	£210.00
Set up – Half Day – from 2pm	£130.00
Set up – Evenings from 6pm	£90.00
Clear up – until 1pm	£100.00
Wedding Reception – All Day (Lee Hall only)	£550.00

Deposit / Bond - to be held until after the event, at which time will be refunded on the condition the hirer leaves the Halls as he/she found them.	£200.00
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FAMILY PARTIES/CELEBRATIONS

PARISH HALL (all day and evening including set up & clear up)	£300.00
LEE HALL (all day and evening including set up & clear up)	£230.00

WAKES & CHRISTENINGS

PARISH HALL - £26 ph - 4 hour slot (to include set up & clear up)	£95.00
LEE HALL - £21 ph – 4 hour slot (to include set up & clear up)	£80.00

CHILDREN'S PARTIES (up until the age of 11)

PARISH HALL - 3 hour slot (to include set up & clear up)	£70.00
LEE HALL - 3 hour slot (to include set up & clear up)	£50.00

COMMUNITY EVENTS 50% REDUCTION – BASED ON 10 HOUR DAY

These increases to come into effect as soon as is practicable.

It is therefore recommended that proposed increases in hire charges are submitted to Full Council for Approval.

46. Any Items the Chair feels are of an urgent nature

There were no urgent items from the Chair

47. Items Members wish to bring to the attention of Committee

It was noted that the Halls garden is looking particularly good and it was requested that Committees thanks be expressed to the Maintenance Manager.

48. Date of Next Meeting – Tuesday, 18 July 2023 - 6.30pm

Signature:

Date: