

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Finance Committee Minutes of Meeting

Old Library
Tuesday 26 July 2022, at 6.30 pm

Register of Members Present:

Cllr K Hatton (Chair)
Cllr J Fanshaw
Cllr C Mirza-Davies

Cllr V Driscoll (Vice-Chair)
Cllr C Franks
Cllr C Asbrey

19. Apologies for Absence:

Cllr R Grigg

Cllr M Cowpe

20. Declaration of Interests:

There were no Declarations of Interest

21. To Confirm Minutes of meeting held on 1 June 2022

Minutes of the meeting held on 1 June 2022 were taken as read, and on the Motion of Cllr. J Fanshaw and seconded by Cllr. C Franks, it was resolved that the Minutes be **APPROVED** as a true record.

22. Matters Arising from Minutes

Item 12 – Council email addresses for Members

These will be provided this week.

Item 10 – Allocation of Reserves

Highways Depot to be added to the list as there are likely to be substantial costs relating to the maintenance of the site. We are bound by legal agreements to a full repairing 25 year lease.

23. To Consider Cashflow Forecast & Bank Summaries as at 30 June 2022

Cashflow forecast and financial position (Bank Summaries) of Council were **NOTED**

24. To provide Members with an update on the Emergency Fund

The total amount raised for the Ukrainian Appeal is £11,613.53. The Disasters Emergency Committee (DEC) have been contacted and have provided their bank details for the transfer of funds.

This will be done in the name of Dinas Powys Community. **NOTED**

25.To provide members with an update on s.106 Funding

An update on the Section 106 Financial contributions and spend relating to Dinas Powys was provided to Members.

Discussions followed regarding the draw-down and ring-fencing of available funds.

It was suggested that Members take some time to study the document and a further discussion will take place at the next meeting.

It was requested that the Clerk write to the s.106 Officer at VOG seeking clarification of the funds allocated to housing.

26.To Approve access to digital banking for the Assistant Clerk

Currently the Clerk is the only person to be able to access the DPCC accounts on line. Contingency arrangements need to be in place to ensure business continuity should anything prevent the Clerk from accessing the accounts.

It was proposed by Cllr V Driscoll, seconded by Cllr C Franks and unanimously agreed that the Assistant Clerk should be given access to our banking.

27. Staff Appraisals

It was unanimously **AGREED** that the Clerk be given the authority to implement incremental increases for those members of staff that qualify, subject to satisfactory appraisals.

28.To inform Members of the Cost of refurbishment of the Council Office

The costs of replacing the floor of the Office will be just under £1,500.

In addition there will be expenditure on paint and other decorating materials. The decorating will be done in-house.

The Office will be emptied next week and decorating will commence ahead of the floor being replaced on 11 August.

29.To receive thanks for previous donations

Thanks have been received from the following organisations:

- Wales Air Ambulance

30.To Consider requests for Financial Support / Donations

a) 2Wish

A charity that supports families in Wales that have suffered the loss of a child

Donation Agreed - £300

b) Dinas Powys Residents Association

Request financial donation towards the improvement of the community garden at Youlden House. Total cost of project c. £2,000.

Donation Agreed - £300

31. CONFIDENTIAL ITEM

Proposal unanimously **AGREED**

32. Items which the Chairman has decided are urgent

There were no urgent items from the Chair

33. Other items members would like to bring to the attention of Committee

There were no other items from members.

Date of Next Meeting – 13 September 2022

Signature Date