CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Finance Committee

Minutes of Meeting

Virtual Meeting
Tuesday, 25 May 2021, at 6.30 pm

1. **Election of Chair & Vice-Chair**

Cllr R Grigg proposed, Cllr S Griffiths seconded and it was unanimously agreed that the Chair, Cllr V Driscoll and Vice-Chair, Cllr K Hatton remain in position.

2. **Present:**

Cllr V Driscoll	Cllr S Thomas
Cllr J Fanshaw	Cllr K Hatton
Cllr S Griffiths	Cllr R Grigg

3. **Apologies for Absence:**

There were no apologies.

4. **Declaration of Interests:**

Cllr J Fanshaw declared an interest in agenda item 7, as the potential siting of the requested defibrillator would be at the Murchfield Hall.

Cllr S Griffiths declared an interest in all matters discussed in the meeting of 3 March 2021, having been a victim of the flooding.

5. **Confirmation of Minutes**

   a. Meeting held on 21 January 2021
   Minutes of the meeting held on 21 January 2021 were taken as read, and on the Motion of Cllr. J Fanshaw and seconded by Cllr. K Hatton, it was **RESOLVED - THAT** the Minutes be approved as a true record.

   b. Meeting held on 3 March 2021
   Minutes of the meeting held on 3 March 2021 were taken as read, and on the Motion of Cllr. J Fanshaw and seconded by Cllr. K Hatton, it was **RESOLVED - THAT** the Minutes be approved as a true record.

6. **Matters Arising from Minutes**

   a. Item 33 - Meeting held on 21 January 2021
   Highways Depot Lease
   DPCC are still awaiting the paperwork for the new 25 year lease on the premises. Heads of Terms have been agreed.

b. Meeting held on 3 March 2021
   Flood Fund distribution
   One resident declined the offer of funding, which left a small surplus in the Emergency Fund, which will be used to assist the (Flood) Residents Group should they require support.

7. To Approve:

a. End of Year Cash flow (2020-21)
   It was proposed by Cllr K Hatton, seconded by Cllr V Driscoll and unanimously **AGREED** that the End of Year 2020-21 Cashflow be **ACCEPTED**

b. Cashflow & Forecast 2021-22
   It was proposed by Cllr K Hatton, seconded by Cllr J Fanshaw and unanimously **AGREED** that the Cashflow and Forecast as at 30 April 2021 be **ACCEPTED**

c. Current Financial Position (Bank Reconciliation)
   It was proposed by Cllr K Hatton, seconded by Cllr J Fanshaw and unanimously **AGREED** that the Bank Reconciliation for 30 April 2021 be **ACCEPTED.**

   It was proposed by Cllr J Fanshaw, seconded by Cllr K Hatton and it was unanimously **AGREED** that £35,000 is moved into the savings account.

8. Requests for Financial Assistance

DP Football Cub – Defibrillator
A request to assist with the funding of a defibrillator to be located in the vicinity of Murchfield Hall / Bowls Club / Play area was received.

It was proposed by Cllr S Thomas, seconded by Cllr K Hatton (Cllr J Fanshaw abstained from voting) and unanimously **AGREED** that DPCC will purchase, install in a conspicuous place and make available the defibrillator for the entire Murchfield community including the DP Football Club.

9. Letters of Thanks Received

Letters of thanks for previous donations were received from Welsh Hearts and Noah's Ark and **NOTED**.

10. To Consider Office Roof Repairs

Three quotations had been received for the repairs to the office roof. It was proposed by Cllr R Grigg, seconded by Cllr S Griffiths and unanimously **AGREED** that Quote No.1 be accepted, based on the grounds that previous work undertaken was of a high standard.

11. Office Floor – Request to seek advice and Quotes for Repair

It was **AGREED** that advice and quotations for the repair of the office floor be sought.

12. Photocopier Upgrade Offer

Whilst the offer made was good, it was proposed by Cllr K Hatton, seconded by Cllr J Fanshaw and unanimously **AGREED** that we do not take up the offer of an upgrade at this point in time.

13. Staffing Matters

It was unanimously **AGREED** that following completion of the CiLCA qualification, that the cap on the Proper Officer's salary is removed, increments reinstated and one additional increment awarded in recognition of achievement.

NB. The Proper Officer left the meeting and was not present during discussion on this item.

14. Items which the Chairman has decided are urgent

There were no urgent items from the Chair

15. Other items members would like to bring to the attention of Committee

There were no items from members.

Date of Next Meeting – 6 July 2021

Signature ………………………………………………………….. Date …………………………………….