

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Finance Committee

Minutes of Meeting

The Old Library, Parish Hall, Britway Road, Dinas Powys
17 September 2019, at 6.30pm

Present:

Cllr V Driscoll (Chair)
Cllr K Hatton

Cllr R Grigg
Cllr J Fanshaw

34. Apologies for Absence:

Cllr S Thomas	Cllr A Robertson
Cllr S Griffiths	

35. Declaration of Interests:

There were no declarations of interest.

36. Confirmation of Minutes

Minutes of the meeting held on 30 July 2019 were taken as read, and on the Motion of Cllr. J Fanshaw and seconded by Cllr. K Hatton, it was **RESOLVED - THAT** the Minutes be approved as a true record.

37. Matters Arising from Minutes

There were no Matters Arising

38. Banking Update

New 1 year fix Account with the Charity Bank is now open. All funds have been transferred. Interest is fixed at 1.3% for one year.

39. Approval of the Financial Position of Council as at 31 July and 31 August 2019, Cashflow Forecast 2019-20

The Expenditure schedules and Financial Position as at 31 July and 31 August 2019 were presented and proposed by Cllr J Fanshaw and seconded by Cllr R Grigg that the Financial Position be **APPROVED**

The Cashflow Forecast 2019-20 was presented to Committee and proposed by Cllr K Hatton, seconded by Cllr J Fanshaw that the Cashflow Forecast be **APPROVED**

Committee **AGREED** to move £20,000 to the MBS reserve account.

40. Property Valuation Quotes

Three companies were invited to submit a quote to undertake property re-instatement valuations for the purpose of accurate insurance cover. Two quotations were received.

Company	Price Quoted
A	£3,150.00 plus Vat
B	£720 plus Vat

It was proposed by Cllr J Fanshaw and seconded by Cllr R Grigg that Company B are contracted.

41. Tree Survey Quotes

Five companies were invited to submit a quote for undertaking a survey if trees on DPCC controlled in order to mitigate risk. Two quotations were received:-

Company	Price Quoted
A	£1,600 plus Vat
B	£4,000 - £6,500 plus Vat

It was proposed by Cllr R Grigg and seconded by Cllr J Fanshaw that Company A are contracted.

42. New Email system

Technical problems, which are beyond the expertise of staff are being experienced more frequently with the current office email system. There is currently no charge, other than for hosting and consequently the provider is of little help in solving problems.

A change to a proprietary, licenced Outlook email system is proposed, with hosting and support. Quotations have been received from two organisations for undertaking the installation and providing support.

Company	License and Installation	Support	Annual Fee
A	£593 plus Vat	£500	£613
B	£270 plus Vat	£66 p/h (packages available)	£100 (plus optional support @ £66 p/h)

Over the last two years the office has called on IT support for one hour per year.

It was proposed by Cllr V Driscoll and seconded by Cllr J Fanshaw that Company B are contracted.

43. Grants Policy

Minor amendments proposed DPCC Grants Policy under 'Qualifying Criteria'.

44. Requests for Financial Assistance

a) Wild Tots Dinas Powys

Request for funding for the purchase of a Haba Firepit & Grill.

Committee **AGREED** to support Wild Tots Dinas Powys by covering the cost of the Firepit, up to a maximum of £300.

45. Letters of Thanks

Letters of thanks for donations and support received from:-

- a) Shutterhire
- b) Wild About Nature Dinas Powys

46. Items which the Chairman has decided are urgent

It was **AGREED** that DPCC would fund the CILCA qualification for the Clerk.

PART 2

CONFIDENTIAL ITEMS

NOT FOR PUBLICATION

47. Staff Training

48. Staff Xmas Bonus

49. Any Other Business

There was no other business

50. Date of Next Meeting – 12 November 2019

Signature:	Date:
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