

CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

Halls Committee

Minutes of Meeting

Old Library, Parish Hall, Dinas Powys
Tuesday, 1 October 2019 at 6.30pm

Present:

Cllr J Fanshaw (Chair)
Cllr A Asbrey

Cllr R Crowley

15. Apologies for Absence:

Cllr S Griffiths
Cllr K Hatton
Cllr S Thomas

Cllr J Barker
Cllr M Pratt

16. Declaration of Interests

There were no Declaration of Interests.

17. To confirm Minutes of Meeting held on Tuesday, 25 June 2019

Minutes of the meeting held on Tuesday, 25 June 2019 were taken as read. Those present
UNANIMOUSLY AGREED THAT the Minutes be approved as a true record.

18. Matters Arising from Minutes

There were no Matters Arising.

19. Update on Maintenance undertaken

- Replacement of Badminton lines - Maintenance Manager replaced the lines last week in September
- Repairs to water boilers - Both boilers have been repaired, however there is still an issue with the boiler in the Lee Hall. Assistant Clerk has notified the repair company, requesting them to take another look at the boiler
- Replacement of damaged fence panels - Fence in Lee Hall garden was damaged by children playing football. Hall hirer's bond was not returned (see item9). Clerk has ordered replacement fencing
- Alarm system inspection and service – booked in September
- Garage clear and clean - Maintenance Manager cleared the garage of unwanted items, and painted the floor
- Cellar sort, clear and clean - Clerk cleaned out cellar. Unwanted glasses still be removed for recycling.
- Fridge hinges replaced – Maintenance Manger was able to replace the fridge hinges, therefore no need to purchase replacement fridges

- Access between garage and hall improved – Maintenance Manager has constructed a small ramp from concrete, leading into the Parish Hall, to enable easy access of trolleys from the garage into the Hall.

20. Proposed Maintenance

- Servicing of Heating Systems – Relevant companies have been contacted. Assistant Clerk is waiting to hear back regarding their availability.
- Boundary clearing and screening (scout hall) – Maintenance Manager has made a good start in cutting down and removing the conifer trees. Clerk will provide further details regarding suitable replacement hedging at next Halls meeting.

21. Cleaning and maintenance materials – complaint from Hall user – Multiple chemical sensitivity

The Chair advised Committee, that a letter has been received by a Hall user, who has reacted to the odours from cleaning agents.

22. Complaints received

Chair advised Committee that letters have been received from residents living near to the Halls regarding noise from the garden. The Clerk has responded them.

23. Deposits not returned (x2)

Two deposits/bonds have not been returned to Hall Hirers. One as a result of damage to the fence in the Lee Hall garden and the second for not leaving the Lee Hall clean, as they found it.

24. Stage Lighting Renewal

Cllr K Hatton has written to Committee asking to consider recommending that Item 5 on the previous minutes (Potential Community s.106 Application – Stage Lighting – Parish Hall) be funded directly by the Community Council. Cllr K Hatton would be prepared to help with this process. It was UNANIMOUSLY **AGREED** that this request be forwarded to the Finance & General Purpose Committee and the Clerk is to seek 3 quotations.

25. Any Items the Chair feels are of an urgent nature

There were no urgent items

26. Any Other Business

There was no other business

27. Date of Next Meeting - Tuesday, 21 January 2020 - 6.30pm

Signature:	Date:
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