

# CYNGOR CYMUNED DINAS POWYS COMMUNITY COUNCIL

## COSAC Committee

### Minutes of Meeting

Old Library, Dinas Powys  
25 September 2019 at 6.30pm

#### **Present:**

Cllr A Robertson (Chair)  
Cllr V Driscoll  
Cllr C Franks  
Cllr E Jenkins  
Cllr R Williams

Cllr A Asbrey  
Cllr M Hartrey  
S Davies (Footpaths)  
N Gaskell (Allotments)

#### **31. Apologies for Absence:**

There were no apologies for absence

#### **32. Declaration of Interests**

There were no declarations of Interests

#### **33. Confirmation of Minutes**

Minutes of the meeting held on 22 July 2019 were taken as read, and on the Motion of Cllr M Hartrey and seconded by Cllr E Jenkins it was **AGREED** that the Minutes are approved as a true record.

#### **34. Matters Arising from Minutes**

##### Item 18 – sub item 4, – NRW – Flood Defences Update

Update - Two 'demonstration' walks arranged by the action group, 'Save Dinas Powys Wood' were well attended. There is still a strong feeling amongst the group that NRW haven't looked at all the options available. The Woodland Trust have enlisted a Hydrologist to look through NRW's Hydrology Report. The findings should shed more light on the situation.

##### Item 38 – Chain Barrier around War Memorial

It was unanimously **AGREED** that the chains should remain as they are an integral part of the War Memorial. The missing chain should also be reinstated. Committee also **AGREED** that chains could be removed for Remembrance Sunday, to enable easier access for those laying poppy wreaths.

**Action** – Clerk to enquire whether missing chain is on the premises or not.

##### Item 18 – sub item 11 – NRW – Resident's Letter

Assistant Clerk confirmed the Clerk has pursued the matter with NRW (re: bike in River Cadoxton under the Barry Road bridge in the vicinity of Caer Odyn).

Item 18 – sub item 13, sub-item b) - Signage to Hebron Hall

Cllr A Robertson advised Committee, that VOG Highways Officer considers the signage to be completely adequate.

Item 18 –sub item 13, sub-item f) – Overgrown Hedges

Assistant Clerk was not able to confirm whether the Clerk had sent out a standard letter on behalf of DPCC to offending households requesting action prior to escalation to VOG for enforcement.

**Action** – Assistant Clerk to follow up.

Item 18 – Perclose – brick wall between highway & access to garages

Assistant Clerk unable to provide update. To be followed up at next COSAC meeting.

**35. Footpaths Report / Update**

- Footpath by Green Lane – near Welsh Water Works. S Davies has been advised that a permanent sign has been erected in front of the style, blocking access to the path
- Footpath No 13 at the point of Southra Farm has a new gate – however, it is still not possible to walk though

**Action** - S Davies to investigate on both matters and report back to Council

*[S. Davies left the meeting]*

**36. Allotments Report / Update**

- Site Inspection took place on 17 August for Dinas Powys Village Show, 'Best Allotment'. Standards were very high this year. There have been no objections from allotment holders to price increase for 2020. N Gaskell, thanked DPCC staff for replacing the water taps at the allotment site.

- Hedge shared between Plots 2c and 3A –The Tenant of 2c has cut down and tidied their side of the hedge.

**Action** – Clerk to write to the tenant of 3a requesting they cut their side of the hedge.

*[Cllr C Franks joined the meeting]*

- Plot 11b – The new Tenant has erected sheds at the back of the plot. Not much work has been done on the plot since clearing it. The Tenant has enquired into the possibility of sharing the plot. Committee, unsure this will work. Tenant would have no control over who would share the plot as it would be the next person on the waiting list. This could create more problems. Cllr M Hartrey suggested asking Wild About Nature whether they would be interested in helping out.

**Action** – Cllr M Hartrey to contact Wild About Nature before Clerk contacts Tenant.

**37. Cemetery Report / Update**

- a. Path –re-chipping – Clerk has approached JDW Landscapers to assess the drive in the cemetery and provide a quote for relevant work, including a 'top dressing' if deemed necessary.

- b. Complements and complaints – Clerk has received a number of complements and complaints of the grass cutting at the cemetery. The current contract was issued in April 2019 for a period of 2 years.

**Action** - Clerk to provide Burial Board details from June onwards for next COSAC Meeting.

**38. Common Land by South Barn**

Complaint from Resident regarding the length of the grass. They would rather the grass be cut more often than it currently is. Committee unanimously AGREED that as the land is Common Land it should be maintained as such.

**Action:** Clerk to write to resident with Committee's decision.

**39. Review of Burial Charges**

Committee unanimously **AGREED** that Burial Fees should be increased as per proposed charges in the next financial year.

Remaining Pre-purchased grave

Due to the shortage of full burial spaces Committee suggested the Council write to the Deed Holders of the Pre-purchased graves to enquire whether they still intend to be interred at St Andrews Cemetery. Committee would also like to know whether there is any way of establishing whether the plots with no record of any burials are occupied or not.

**Actions:** Clerk to write to Deed Holders of the remaining pre-purchased graves. Seek guidance on how best to establish whether a grave is occupied or not including cost implications. .

**40. Additional Seating in the Village**

Following the, positive response from residents regarding the newly erected Memorial Bench to Cllr V Hartrey, the Chair has asked Cllr C Franks to investigate further suitable locations for more seating around the village and to report back to Committee.

**41. Planting Around the Village**

Cllr C Franks to engage with the Clerk to explore the practicalities of introducing more planting around the village and how the Council might move forward with this idea.

**42. Green Flag Accreditation**

Committee felt that this initiative was not relevant to DPCC, therefore would not pursue it on this occasion.

**43. Obligations under the Environment (Wales) Act**

Cllr A Robertson advised Committee that DPCC is required under the Environment Wales Act 2016 Section 6 to prepare and publish a Biodiversity Plan within their area. Cllr A Robertson suggested this item is added to the next Full Council. In the meantime, the Clerk is to forward further details to all Councillors.

**44. Caerleon Road Play Area update**

Cllr A Robertson advised Committee that UWHA are waiting for a response from DPCC regarding responsibility of the play area once it is constructed. Before responding, Cllr A Robertson would like to see their Terms of Reference / lease arrangements.

**Action:** Clerk to contact UWHA

**45. Any items which the Chairman has decided are urgent**

There were no items which the Chairman decided were urgent.

**46. Any other Business**

- a) Tree Survey- Chair confirmed that Finance Committee have agreed to the funding. This will need to be ratified by Full Council
- b) Ash Path – Bin Removal  
**Action:** Clerk to Contact VOG.
- c) Overgrown hedges at Eastbrook, from 'Swan Bend' to Eastbrook Station  
**Action:** Clerk to contact VOG Council regarding ownership of land.
- d) Overgrown shrubbery on Cardiff Road near Elmgrove to Dinas Powys Railway Station  
**Action:** Clerk to contact Network Rail

**47. Date of Next Meeting – Wednesday, 20 November 2019**

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| Signature: | Date: |
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